

Approved Minutes Emmet County Board of Supervisor Minutes  
 February 12, 2019 at 9:00 a.m.  
 Regular Meeting  
 Board Room, Courthouse

Present: John Pluth, Chair  
 Jeff Quastad Vice-Chair  
 Roger Hash  
 Tim Schumacher  
 Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order. Motion was made by Schumacher, seconded by Quastad, to approve the minutes from last week's meeting with an addition, also approving them for publication. All ayes, motion carried.

During public forum, the Board asked Glasnapp if he would be an appointee on the Compass Point Committee, Glasnapp agreed to be on this committee. Pluth went to the County Social Services (CSS) meeting held recently. He stated that, there is some controversy of some of the counties leaving the region and some counties deciding to stay in the region. Fund balances, per the 28E Agreements signed by the counties, were also discussed. Pluth stated, this fund balance information was voted down for mediation and probably will be going to arbitration. Pluth attended the safety meeting held yesterday. The County's injury days without loss of work is down to 7 days. Pluth also stated that the security camera system in the courthouse is up and working. Next month, blood borne pathogen and HIPPA training will be at the courthouse.

It was moved by Hash, seconded by Glasnapp, to approve the County's claims as listed in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Schumacher, to approve the County's drainage claims as presented. All ayes, motion carried.

**Gross Pay 2019 January**

Total Gross Payroll	\$438,646.67
County Share IPERS	\$28,921.68
County Share FICA	\$18,448.16
County Share Medicare	\$4,314.51
County Share Health Ins.	\$68,289.01

**Claims Paid Prior to 02/12/2019**

DATE	VENDOR	PURPOSE	AMOUNT
1/11	SECURE BENEFITS	CONSULTING FEE	\$1,000.00
1/18	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,071.89
1/18	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$6,387.81
1/25	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$180.72
1/28	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$72,827.99
<b>TOTAL</b>			<b>\$82,468.41</b>

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	146.28
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	REPAIRS~	526.51
ADVANCED SYSTEMS INC (DALLAS)	COPIER	532.35
AHLERS & COONEY P.C.	NEGOTIATIONS	3,158.70
ALLIANT ENERGY	ARMSTRONG REPEATER	1,514.41
ANDERSON, JIM	ANNEX SNOW REMOVAL	275.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	SUBSCRIPTION	1,397.76
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00

ASPHALT PAVING ASSN OF IOWA	MEETING REGISTRATION AND LODGING	825.00
AT & T	E911 ACCESS	47.09
ATLAS STAMP AND SEAL CO	NOTARY STAMP	27.25
AVERA HOLY FAMILY HEALTH	TESTING	524.00
AVERA MED GROUP ESTHERVILLE	EMPLOYMENT TESTING AND PRISONER CARE	261.50
BATTERY JUNCTION	REPLACEMENT BATTERY	16.82
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BCN TELECOM	BCN LONG DISTANCE	206.86
BLACK HILLS ENERGY	ANNEX UTILITIES	3,581.64
BLANCO, YESENIA	INTERPRETER	253.53
BOMGAARS SUPPLY	NATURALIST SUPPLIES	121.34
BUSINESS CARD	EXPENSES	479.56
C & G MANUFACTURING LLC	PARTS	2,632.55
CAASA	CRISIS LINE REIMBURSEMENT	425.53
CALHOUN CO SO	SERVICE OF PAPERS	31.00
CDW GOVERNMENT INC	COMPUTER MONITOR	1,872.01
CENTRAL IA JUV DETENTION CTR	SHELTER CARE EVAL~	987.34
CENTURYLINK	PHONE	577.46
CENTURYLINK	PHONE~	35.19
CITY OF ARMSTRONG	UTILITIES	212.44
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,333.33
CITY OF ESTHERVILLE	UTILITIES	6,187.53
CITY OF RINGSTED	UTILITIES	30.14
CITY OF WALLINGFORD	UTILITIES	71.50
CLAY COUNTY ENVIRONMENTAL HLTH	RADON TESTS	150.00
COFFMAN'S LOCKSMITH SHOP	REPAIRS AND TOOLS	197.20
COMFORT INN & SUITES- (IA103)	CONFERENCE LODGING	246.40
COMPASS POINTE	3RD QTR FY19 PREVENTION FUNDS~	2,414.50
COUNSEL OFFICE & DOCUMENT	COPIER~	255.26
CREECH MD, JAMES	MEDICAL EXAMINER FEES	400.00
CRYSTEEL MANUFACTURING, TBEI	PARTS~	2,594.00
DAN'S REPAIR	TIRE MOUNTING AND DISPOSAL	58.00
DEVEREAUX, AIMEE	MILEAGE AND EXPENSES	425.50
DICKINSON CO SHERIFF	SERVICE OF PAPERS	39.00
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	6.50
DON'S TRUCK SALES INC.	PARTS	319.71
EGELAND, AUSTIN	OFFICE REMODEL~	135.00
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EL PASO CO COLORADO SHERIFF	SERVICE OF PAPERS	36.05
ELECTION SYSTEMS & SOFTWARE IN	EQUIPMENT MAINTENANCE~	28.45
ELLIS, TIMOTHY G	CONSULTING FEES	800.00
EMMET CO EMERGENCY RESPONDERS, C/O JARROD FISCHER	DRONE DONATION	2,500.00
TREAS	FUEL	2,967.71
EMMET CO ENGINEER	MONTHLY PAYMENT	3,870.83
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	500.00
EMMET CO HISTORICAL SOC	TRANSPORT FEES	3,334.54
EMMET CO SHERIFF	POSTAGE	833.63
EMMET CO TREASURER	PSF CLAIMS ACCOUNT	6,759.09
EMPLOYEE BENEFIT SYSTEMS	OFFICE SUPPLIES	8.98
E-PRIDE OFFICE PRODUCTS	MONTHLY PAYMENT	300.00
ESTHERVILLE DINNER DATE	WATER SAMPLE POSTAGE	153.84
ESTHERVILLE DRUG	MONTHLY PAYMENT	1,209.00
ESTHERVILLE LIBRARY	WANT AD	1,440.78
ESTHERVILLE NEWS AND SPIRIT	KEY	2.25
ESTHERVILLE PAINT AND	NOTARY STAMP	244.40
ESTHERVILLE PRINTING CO	CELL PHONE REIMBURSEMENT	20.00
EWEN, ALEX	COPIER	358.99
EXECUTIVE TECHNOLOGIES, INC	EXPENSES & CELL PHONE	60.00
FAAS, DILLON		

FAREWAY STORES	REIMBURSEMENT	
FISCHER, JARROD	INCENTIVES	863.18
FORCE AMERICA DISTRIBUTING LLC	CPR RECERT	30.00
FREDERICKSEN, TRAVIS	PARTS	6,444.25
GRAHAM TIRE SPENCER	CELL PHONE REIMBURSEMENT	20.00
GRAPEVINE	TIRES	842.48
GREGORI, SHERRY	SUBSCRIPTION	28.97
HARRISON TRUCK CENTERS	TRANSPORT FEES	27.50
HCI IMAGING LLC	PARTS	1,235.80
HENRY-OLSON FUNERAL HOMES	GRAVEL PIT SURVEY	500.00
HOLIDAY INN	FUNERAL GENERAL RELIEF~	2,000.00
HOME IMPROVEMENT CENTER	TRAINING LODGING	155.68
HOOGE, SHARON	SUPPLIES	136.72
HOPE HAVEN	CELL PHONE REIMBURSEMENT	113.50
HOWING, MICHELLE	CUSTODIAL SERVICE	163.08
HOWING, SERENA	CELL PHONE REIMBURSEMENT	20.00
HY-VEE ACCOUNTS RECEIVABLE	OFFICE REMODEL~	135.00
IA WATER WELL ASSOCIATION	MISC CLEANING SUPPLIES	984.68
INLAND TRUCK PARTS & SERVICE	DUES	65.00
INMAN ELECTRIC CO INC, /ESTHERVILLE TECHNOLOGY	PARTS	1,985.21
IOWA DEPARTMENT OF PUBLIC SAFE	BUILDING REPAIRS~	273.33
IOWA LAKES CORRIDOR DEVELOPMEN	IOWA SYSTEM USER FEES	1,992.00
IOWA LAKES ELECTRIC COOP	MONTHLY PAYMENT	2,083.33
IOWA LAKES REGIONAL WATER	UTILITIES	3,300.09
IOWA LAW ENFORCEMENT ACADEMY	UTILITIES	133.75
IOWA SECRETARY OF STATE	TRAINING	350.00
ISAC EDUCATION	NOTARY RENEWAL~	30.00
J & J AG SOLUTIONS, J & J LAND INC	Registration(Spring School)	190.00
JACOBSON-WESTERGARD & ASSOC IN	WELDING SUPPLIES	109.89
JCL SOLUTIONS - JANITORS CLOSE	DD ED3 IMPROVEMENTS	810.00
JENSEN FUNERAL HOMES INC	CH CUSTODIAL SUPPLIES	1,099.05
JOHN DEERE FINANCIAL	FUNERAL~	1,400.00
JOHNSON FEED INC	PARTS	779.70
JOHNSON, GREG	ROAD SALT	4,162.56
JOHNSTON AUTO STORES	GENERAL ASSISTANCE RENT~	250.00
K & H CO-OP OIL CO.	PARTS	839.23
KAMINSKI, THEODORE	LP	1,099.60
KILR RADIO	MILEAGE	20.87
KIRCHNER, LARRY	ADVERTISING	578.50
KNIGHT PROTECTION	CELL PHONE REIMBURSEMENT	20.00
LAIR EXCAVATING INC, LARRY	SAFETY TESTING AND MAINTENANCE	475.00
LANGUAGE LINK	DD46 REPAIR	11,735.25
LAWSON PRODUCTS INC	INTERPRETING FEES	28.46
MAIL SERVICES	PARTS	364.04
MAINSTAY SYSTEMS INC.	AUTO RENEWAL NOTICES	290.93
MANGOLD ENVIRON. TESTING	1ST QTR IOWA SYSTEM MAINTENANCE	237.00
MARCO (DALLAS)	WATER SAMPLES	52.00
MARCO (MPLS)	COPIER	281.90
MATHESON TRI-GAS INC	COPIER	312.30
MAXYIELD COOPERATIVE	PARTS	2,951.48
MEDIACOM	GASOHOL	92.11
MERRILL, JEFFREY	PHONE/INTERNET	1,399.92
MERWALD, NICHOLAS	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
MIDAMERICAN ENERGY CO	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
MIDWEST GARAGE DOORS INC	UTILITIES	455.29
MIDWEST TECHNOLOGY SERVICES	REPAIRS	313.55
MOORE, BRENDA	OFFICE REMODEL~	75.00
	MEETING EXPENSE REIMBURSEMENT~	410.16

MOORMAN, MARY	MILEAGE AND EXPENSES	35.50
MORPHEW STUDIOS	WEB SITE MAINTENANCE~	300.00
MOTOR INN OF SPIRIT LAKE	OUTSIDE SERVICES	57.77
MSC - CLASS C SOLUTIONS GROUP	PARTS	249.95
MYHRE, PAULA	MILEAGE	43.50
NAPA AUTO PARTS ESTHERVILLE	PARTS	316.33
NBS CALIBRATIONS	SCALE SERVICE	174.00
NORDSTROM'S AUTOMOTIVE INC	PARTS	150.00
NORTH IA LUMBER & DESIGN	OFFICE REMODEL ~	369.19
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	140.00
NORTHSTAR ELECTRIC LLC	ELECTRICAL WORK	497.98
NWIA PLANNING & DEVELOPMENT CO	SHIELD FY19 3RD DRAW	3,000.00
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES~	9,905.40
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	490.00
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	OFFICE SUPPLIES	902.45
PITNEY BOWES GLOBAL FINANCIAL, SERVICES LLC	POSTAGE METER LEASE	703.68
POWER PLAN	PARTS	374.67
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	58.50
PRESTON, KATHLEEN	MILEAGE	30.50
PRO COOP ESTHERVILLE	GAS	113.18
PRO COOP POCAHONTAS	MART BUS FUEL	31,637.74
RDI, INC	IT SUPPORT	1,941.71
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RICOH USA	COPIER	163.44
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	SEMI-ANNUAL PUBLICATION	568.53
RINGSTED LIBRARY	MONTHLY PAYMENT	403.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	1,040.46
RIVER VALLEY TELECOMMUNICATION	PHONE	764.74
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	159.50
RUTER, TONY	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
S & R AUTO AND TIRE, INC	PROPANE	152.22
SANDY LAW FIRM	LEGAL SERVICES~	62.87
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	90.00
SCHULTES, THOMAS	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
SCHUMACHER ELEVATOR CO.	ELEVATOR MAINTENANCE	165.36
SECURE BENEFITS	CONSULTING FEE	3,071.89
SECURE SHRED SOLUTIONS, LLC	SHREDDING	588.00
SIOUXLAND DIST HEALTH DEPT	JAIL KITCHEN INSPECTION	100.00
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	239.09
STALLS FARM & HOME	MAINTENANCE/NATURALIST SUPPLIES	1,731.00
STAR LEASING LLC	COPIER~	118.67
STARNET - RIVER VALLEY TEL CO	EMA INTERNET	69.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	292.45
SWIFT AIR INC	HEATING REPAIRS	7,993.94
TATMAN, ANTHONY	CRITICAL HIRE SCREENING	10.00
TERRIL TELEPHONE CO.	E911 ACCESS	5.68
THAEMLITZ, FRED	TOOLS	175.00
TIETJE, DEBORAH	MILEAGE	279.89
TYLER TECHNOLOGIES	EAGLE RECORD	875.00
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE~	2,000.00
UKASICK, DAWN	MILEAGE	16.50
UNDERGROUND VAULTS & STORAGE I	SALT MINE STORAGE 1/2	294.00
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	MEMBERSHIP DUES	144.00
VANGUARD APPRAISALS INC.	APPRAISAL SERVICES	1,560.00
VERIZON WIRELESS	EMA ROUTER	1,699.53

WATSON & RYAN PLC	Legal Services - PAAB	832.50
WEATHER TAP INTERNET SERVICES	WEATHER TAP SUBSCRIPTION	83.95
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	1,037.24
WEST PAYMENT CENTER	WESTLAW	528.66
WEX BANK	GASOHOL	71.63
WILLIAMS, DR. GREG	PRISONER TOOTH EXTRACTION	150.00
WINDSTREAM	PHONE	310.42
WOLDRUFF, LINDA	CELL PHONE REIMBURSEMENT	48.00
WOODBURY CO IA AUDITOR	JUDICIAL SPACE APPORTIONING	646.93
WOODWARD YOUTH CORPORATION	SHELTER CARE~	886.35
YOUNG BROS LAWN PROTECTION INC	CH LAWN CARE	167.25
YOUNG'S CARPET CARE	OFFICE REMODEL~	365.00
ZIEGLER INC.	PARTS AND FILTERS	7,893.91
ZIGRANG, JOSHUA	EXPENSES & CELL PHONE REIMBURSEMENT	60.00
	GRAND TOTAL	209,228.22

Amy Sathoff, Emmet County Auditor, came before the Board to ask to set the public hearing date for the FY2020 County budget. It was moved by Schumacher, seconded by Hash, to set the date and time for the public hearing on the FY2020 budget for March 12, 2019 at 9:30 a.m. All ayes, motion carried.

It was moved by Quastad, seconded by Hash, to sign the Ambulance Service Agreement between the City of Estherville, Emmet County & the Community Ambulance Service Inc. This Agreement will be for a five-year period, increasing \$500 each year. Emmet County's share is \$28,500 for the first year. All ayes, motion carried.

Amy Sathoff, Auditor, came before the Board to give her and Tom Egeland's, Custodian, recommendation for a new custodial hire, due to a recent resignation. The interviews are complete and they have made their choice and will offer the job to this individual. It was moved by Schumacher, seconded by Glasnapp, to go ahead with the hiring for the custodial position. All ayes, motion carried.

It was moved by Glasnapp, seconded by Quastad, to appoint Daniel (Dan) Christensen to be a trustee for Jack Creek Township. All ayes, motion carried. Christensen's term would go until December 31, 2022.

The Board held a bid-letting opening for EPA 21 Line A Open Ditch. The cleanout will start at the beginning of the ditch all the way through Section 25. Two Bids were opened and they are as follows:

B&B Farm Drainage	\$9,850.00
MichelSon Inc	\$7,985 – not to exceed

The Board decided that before they award the bid, they need to get an estimated completion date from the bidder for this project. This will be tabled until next week's Board meeting.

The Board presented Years of Service Awards to the following employees for Emmet County and extended their congratulations to them.

<b>YEARS OF SERVICE</b>			
Myron Brenner	20 years	Linda Woldruff	35 years
Chris Curry	10 years	Kathy Preston	10 years
Richard Irmiter	20 years	Mike Martens	35 years
John Jenson	35 years	John Pluth	10 years

Present for the years of service awards were Mike Martens, Sheriff, Linda Woldruff, Nurse at Emmet County Public Health, Chris Curry, Secondary Roads and John Pluth, Emmet County Supervisor.

Kevin Sander, Fitzgibbons Law Firm, came before the Board to request abatement of taxes for property in Ringsted, Iowa. The amount of the abatement of taxes is \$5,489. This property is located on 16 Beech Street, Ringsted, Iowa. The City of Ringsted is willing to take over this property and tear the house down. Sander is asking for the County's consideration of abatement of the taxes, contingent of the owner signing a deed to the City. Sander stated that we could go through the abandonment process, but thought by first asking the Board to abate the taxes; it would save the City of Ringsted money. It was moved by Quastad, seconded by Glasnapp, to approve the abatement of the taxes at 16 Beech Street for \$5,489.00, contingent that the City of Ringsted gets title to the real estate by a deed and then having the deed recorded. All ayes, motion carried.

The Board was presented a claim from Jacobson-Westergard & Associates Inc. for \$810.00 for joint drainage district ED#3, for engineering improvements/ labor. The claim has been sent to Dickinson County for joint approval also. Emmet County is the control

county for this drainage district and will pay the claim to Jacobson-Westergard, once it is signed and approved from Dickinson County. It was moved by Quastad, seconded by Hash, to approve and pay the joint drainage claim. All ayes, motion carried.

A motion was made by Glasnapp, seconded by Hash, to adjourn the meeting at 9:50 a.m. All ayes, motion carried.

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Colleen Anderson, Clerk to Board of Supervisors

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John Pluth, Chairman