

Approved Minutes Emmet County Board of Supervisor Minutes

June 25, 2019 at 9:00 a.m.

Regular Meeting

Board Room, Courthouse

Present: John Pluth, Chair

Jeff Quastad Vice-Chair

Roger Hash

Tim Schumacher

Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order. The Board and all present recited the Pledge of Allegiance. Motion by Schumacher, second by Glasnapp, to approve the minutes from last week's meeting with one correction to the last paragraph removing a redundant sentence, also approving them for publication. All ayes, motion carried.

During public forum, the Board discussed with Sheriff Martens storage issues and requirements.

Hash reported that he had attended the Northwest Housing meeting.

Walter Davis-Oeth, Emmet County Engineer, presented the N52 project final voucher for signature. He told the Board that he has received the reimbursement of \$584.68 for Highway 15 detour north of Armstrong. Davis-Oeth told the Board that they are graveling as much as possible and some ditching has been started. They plan on gravel crushing at Peterson. Schumacher asked how the new skid steer was working out and commended Davis-Oeth on a versatile purchase.

Quastad commented to Davis-Oeth that 150th street is much better after adding gravel.

Glasnapp asked about the Tuttle Lake Road. The road is presently open and they will move forward with getting quotes to do the project.

Motion by Schumacher, second by Hash, to approve the claims for the County as listed in the claims register.

All ayes, motion carried.

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY	72.89
ABEL, DOUG	DD 24 BEAVER REMOVAL	112.50
ACE HARDWARE	SPARK PLUG RETURN	446.92
ACROPRINT TIME RECORDER CO	REPAIR OFFICE DOC TIME CLOCK	103.40
ADAMS, LOREN "TEX"	MILEAGE	19.62
AHLERS & COONEY P.C.	COMMUNICATION	110.00
ALLIANT ENERGY	ELECTRICITY	54.84
ALPHA WIRELESS COMM.	RADIO BIO EXPENSE	4,606.43
ANDERSON TILING	DD 37 BR 24 REPAIR	1,943.00
ARMSTRONG SERVICE CENTER	GAS AND OIL	102.02
AVERA HOLY FAMILY HEALTH	VACCINES	1,110.84
AVERA MED GROUP ESTHERVILLE	PRE-EMPLOYMENT AND MED. EXP.	1,016.00
BARCO MUNICIPAL PRODUCTS INC	FLASER	426.51
BCN TELECOM	BCN LONG DISTANCE	142.16
BLUE TARP FINANCIAL	MEMBERSHIP FEE	39.99
BOMGAARS SUPPLY	BATTERIES AND PARTS	42.10
CDW GOVERNMENT INC	BATTERY	2,929.00
CEN TEC CAST METALS PRODUCTS	GRAVE MARKER	43.90
CENTURYLINK	GRUVER SHED	302.57
CINTAS	FIRST AID SUPPLIES	58.91
CITY DIRECTORY INC	DIRECTORY FOR COMMUNICATIONS	140.00
CITY OF ARMSTRONG	WATER AND SEWER 4/20 TO 5/20	55.17
CITY OF DOLLIVER	WATER	90.00
COMPUTER CENTRAL LLC	WIRELESS KEYBOARD & MOUSE	39.00
CONTECH ENG SOLUTIONS INC	24 30 36 RP AND BANDS	7,677.18

COUNSEL	COPIER CONTRACT	57.91
DERBY INC	JAIL MATTRESSES	789.51
DYER, JOHN	MILEAGE	60.00
ELECTION SYSTEMS & SOFTWARE IN	MAINTENANCE & LICENSE FEES	9,087.97
EMMET CO ENGINEER	VEHICLE SERVICE	1,517.81
EMMET CO SHERIFF	TRANSPORT FEES	729.40
EMMET CO TREASURER	POSTAGE	426.82
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCT	88,896.80
ENERSON, DAVID	18/19 ECCB MILEAGE	18.00
E-PRIDE OFFICE PRODUCTS	EH OFFICE SUPPLIES	137.63
ESTHERVILLE AMBULANCE SERVICE	TRANSPORT	766.00
ESTHERVILLE DRUG	POSTAGE- WATER TESTING	14.56
ESTHERVILLE NEWS AND SPIRIT	BUDGET AMENDMENT PUBLICATION	1,142.28
ESTHERVILLE PRINTING CO	AP ENVELOPES	159.00
GALLS/QUARTERMASTER	EQUIPMENT, UNIFORMS	921.63
GOV CONNECTION, INC.	COMPUTER EQUIPMENT	6,651.97
GREGORI, SHERRY	MATRON FEES	15.00
HANCOCK CONCRETE PRODUCTS LLC	GASKET	4,882.88
HARRISON TRUCK CENTERS	PART	48.28
HASH, ROGER	MILEAGE FEB-MAY 2019	257.00
HAUBRICH, AL	MILEAGE-CAR SEAT EVENT	97.00
HAWKEYE COMMUNITY COLLEGE	TUITION- DEPUTY TS	4,370.00
HY-VEE ACCOUNTS RECEIVABLE	RX	1,668.70
ICUBE	DUES	200.00
INLAND TRUCK PARTS & SERVICE	PART	44.20
INMAN ELECTRIC CO INC, /ESTHERVILLE	SURGE PROTECTOR, HDMI CABLES,	83.95
TECHNOLOGY	ADAPTERS	
IOWA LAKES REGIONAL WATER	SEWER	58.50
IOWA LAW ENFORCEMENT ACADEMY	FEES FOR ILEA	425.00
IOWA PRISON INDUSTRIES	SIGNS	2,315.55
IOWA SECRETARY OF STATE	I-VOTERS MAINTENANCE FEE	1,307.33
IOWA STATE FIRE MARSHAL DIV	REGISTRATION	40.00
IOWA STATE UNIV - INTRANS	CONFERENCE REGISTRATION	65.00
ISAC EDUCATION & SEAT TRAINING	REGISTRATION	430.00
ISCTA, BRENDA NOTEBOOM	DUES	250.00
JB EXCAVATING	DD 138 REPAIR	1,025.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	305.34
JOSHUA'S EXCAVATION	DD 40 MAIN B OD CLEANING	33,488.00
KAMINSKI, THEODORE	JUNE COMMISSIONERS MEETING	20.88
KCN - KC NIELSEN LTD	GROUND	46.14
KELTEK INCORPORATED	DOCKING STATION FOR VEHICLE	1,131.50
KILR RADIO	PARK AD	199.00
KNOPIK SAND AND GRAVEL INC	CRUSHED ROCK	3,475.84
LAIR EXCAVATING INC, LARRY	DD 44 MAIN DITCH REPAIR	3,828.60
LANGUAGE LINK	INTERPRETING	3.60
LARSON, CURT	18/19 ECCB MILEAGE	165.00
MADDEN, HARLEY	MILEAGE	60.00
MARCO (MPLS)	COPIER	120.63
MATHESON TRI-GAS INC	WELDING TORCH AND SUPPLIES	702.88
MATHESON, GREG	18/19 ECCB MILEAGE	75.00
MCKEAN, PHYLLIS	18/19 ECCB MILEAGE	105.00
MEADOW SECRETS LLC, TONI HAZEN	COURTHOUSE FLOWERS	1,108.00
MEDIACOM	MAINTENANCE SHED	138.82
MICHAEL TODD & CO. INC	SIGNS	3,797.91
MICHAELSON INC	DD 24 BEAVER REMOVAL	235.50
MIDWEST TECHNOLOGY SERVICES	SERVICE CALL	75.00
MINION, DIANN	MEETING EXPENSE REIMBURSEMENT	440.26
MORPHEW STUDIOS	WEBSITE MAINT.	1,600.00
NEW FASHION PORK	DD 27 REPAIR	1,172.00
NORTHERN SAFETY CO INC	MEMBERSHIP	149.00
NWIA PLANNING & DEVELOPMENT CO	ADULT CPR/AED CLASSES	418.00
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES	756.56
PAKOR, INC.	PASSPORT PRINTER & CAMERA	2,197.31
PLUTH, JOHN	MILEAGE JAN-JUNE2019	288.50
POLICE LEGAL SCIENCES INC	DISPATCHER CONT. ED.	360.00
POWER PLAN	MISC PARTS	3,835.44
PRAHM CONSTRUCTION INC	RETAINAGE	31,129.47

PRO COOP ESTHERVILLE	GAS	33.18
QUALITY TRAFFIC CONTROL INC	TRAFFIC SIGNS	1,285.00
QUASTAD, JEFFREY	MILEAGE	1,586.50
RANDY'S BODY & WRECKER INC.	STORAGE	3,325.00
RDI, INC	WATCHGUARD FIREWALL	10,807.78
RELIANCE TELEPHONE INC	SERVICE CALL -DVR	645.00
ROSBURG, LISA	IGIT MEETING EXPENSE REIMBURSEMENT	560.62
SAC COUNTY RECORDER	DUES	50.00
SCANNER MASTER	VEHICLE SCANNER	485.40
SECURE BENEFITS	CONSULTING FEE	3,006.04
SPENCER AVERA HOLY FAMILY	MEDICAL EXAMINER CLAIM	125.00
SS COLLISION, CYCLE WORKS &, GRAPHICS	GRAPHICS	29.50
STALLS FARM & HOME	PARTS, SAFETY EQUIP, SUNDRY, TOOL	883.95
STAR LEASING LLC	COPIER	59.34
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	295.50
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	619.95
STREICHER'S - MINNEAPOLIS	GLOVES	29.99
SWANSON, KIM	18/19 ECCB MILEAGE	160.00
TEN POINT CONSTRUCTION INC	MAINTENANCE 8" CONCRETE PATCH	121,193.05
THE PZAZZ! HOTELS	MEETING LODGING	337.89
TIDMORE FLAGS	FLAGS	130.85
TIETJE, DEBORAH	NATIONALS	1,479.67
TRITECH FORENSICS	EVIDENCE BAGS	93.50
UNIFORM DEN	UNIFORM	98.20
VERIZON WIRELESS	EMA ROUTER	438.70
VISA	EXPENSES	15.00
WESTERN IOWA TECH	ACADEMY HOUSING	1,056.00
WEX BANK	GASOHOL	108.56
WILLIAMS, DR. GREG	TOOTH EXTRACTION	177.00
WINDSTREAM	LONG DISTANCE	15.45
ZIEGLER INC.	PARTS AND SHOP TOOLS	3,949.30
ZUERCHER TECHNOLOGIES LLC	ZUERCHER SOFTWARE PAYMENT 1 OF 2	311,766.67
	GRAND TOTAL	706,922.40

Motion by Quastad, second by Hash, to approve the drainage claims as presented. All ayes, motion carried.

Lisa Rosburg, Drainage clerk, presented two joint drainage district assessment – Emmet County is control for both districts:

1. EPA#21 Open Ditch Line A for \$9,000. (Emmet's share is \$9,000. Line A lies all within Emmet County. Emmet County will assess with this year's taxes. Motion by Quastad, second by Glasnapp, to approve this joint assessment.
2. EPA#21 Outlet Main (Emmet, Palo Alto Counties) for \$6,195.35 or .01¢ per unit (Emmet \$3554.28 Palo alto \$2,641.07. Motion by Schumacher, second by Hash, to approve the joint assessment as stated and forward to Palo Alto County for their approval.

These assessments will be associated with this fall's taxes for Emmet County.

Amy M. Sathoff, Emmet County Auditor, presented fiscal year-end transfers and adjustments. Motion by Glasnapp, second by Schumacher, to approve the adjustments and transfers amounts as follows. All ayes, motion carried.

End of Fiscal Year Adjustments - June 25, 2019

Auditor's Transfers:

From General Supplemental Fund	\$	7,212.00	0002-99-1210-000-82089
To Emergency Management Fund - HAZMAT	\$	7,212.00	4000-0-10-0599-904080
From General Supplemental Fund	\$	69,536.00	0002-99-1210-000-82097
To Emergency Management Fund Disaster	\$	69,536.00	4000-0-10-0599-904079
From Rural Services	\$	1,046,210.00	0011-99-0300-000-81200
To Secondary Roads Fund	\$	1,046,210.00	0020-0-20-0300-902000

Auditor Adjustments:

To: District Court - 31	\$	10,197.56	0002-31-1520-000-39800
From: Sheriff - 05	\$	10,197.56	0001-05-1000-000-10002
To: Safety Coordinator - 62	\$	303.00	0001-62-9210-000-42200
From: BOS - 02	\$	303.00	0001-01-9000-000-42200
To: Medical Examiner - 28	\$	1,200.39	0001-28-1110-000-41300
From: Communications - 37	\$	1,200.39	0001-37-1040-000-10000

Motion by Quastad, second by Schumacher to approve claim for EPA#17 Main from Palo Alto County for \$240 payable to King Excavation in Cylinder for labor and machine time in Sec 7 in Vernon Township. Emmet County is control County for this district. All ayes, motion carried.

Motion by Hash, second by Glasnapp to approve a bill for \$140 to Anderson Tiling for repairing a tile hole in Iowa Lake Township in Joint Drainage District EK#4 and forward the bill to control county Kossuth for payment. All ayes, motion carried.

Motion by Schumacher, second by Glasnapp to approve the following fireworks permits:

1. Toni Bart from June 29, 2019 to July 6, 2019 at 5470 230th Street, Ringsted.
2. Nathan Theesfeld July 4, 2019 to July 6, 2019 at 4470 130th Street, Estherville.

All ayes, motion carried.

Derek Behrens, Engineering Intern from Jacobson Westergard, was present at 10.20 am, when the Board held a telephonic conference with Dickinson County concerning joint drainage district ED#3 to set a date for bid letting on improvements. Motion by Schumacher (Emmet), second by Clark (Dickinson) to set the Bid Letting for the ED#3 project for July 23, 2019 at 9:30 am. All ayes, motion carried.

Custodian Tom Egeland, discussed a maintenance issue in the Assessor's office. Egeland thought the pit in the boiler room could be the cause. Tuck Pointing was discussed. Pluth suggested that Servpro come in and determine the cause of the odor. Egeland will contact Servpro and have them come in and assess the situation.

The Board discussed the new water line to courthouse and the project will not happen until after Sweet Corn Days.

Hash told the Board that he had spoken to Toby Polkinghorne, Complex Manager at Central By-Products, that the tarps to cover the trucks will be here soon.

Quastad discussed DD#70 and a potential agreement with Martin County, Minnesota. Martin County would like their redetermination (that they are presently in the middle of) on that District be complete prior to any signed commitment. Quastad feels that we need to continue to work with Martin County and the Engineer to split into an upper and lower level. At this time, our Engineer does not have the numbers ready for an agreement. Quastad did meet with Martin County Commissioner Koons regarding the issue. A landowner would like to cross the road into DD#70. Schumacher commented that we technically have two issues at this point. The cleaning out of the District and then allowing the other being the landowner wanting to cross the road into DD#70.

The Board reviewed the MMPs:

- New Fashion Pork Farm 254 – Morlins, Facility ID 68548
- David Oleson, D & P Hogs, Inc., Facility ID 58993
- Scenicview Farms, LLC, Facility ID 63917

Motion by Glasnapp, second by Hash, to adjourn the meeting at 11:20 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor & Commissioner of Elections

John Pluth,
Chairman