

Unapproved Minutes Emmet County Board of Supervisor Minutes
January 2, 2020 at 9:00 a.m.
Regular Meeting – First Working Day of New Year- THURSDAY
Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad Vice-Chair
Roger Hash
Tim Schumacher
Todd Glasnapp

Absent:

Pluth, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. It was moved by Schumacher, seconded by Hash, to approve the minutes from the last Board meeting held on December 17, 2019, also approving them for publication. All ayes, motion carried.

During public forum, Quastad discussed the ECCOG (Emmet County Council of Governments) meeting he attended recently. They are probably looking at putting a dam at the facility due to the recent flood-plain plan.

Schumacher commented to the Board about the appeal that he submitted last summer, June 25, 2019, as the chief elected official (CEO) of the Iowa Region 1 local workforce development area (LWDA). The appeal was in regards to the Governor's decision to change the resignation status of the LWDAs in the State by reducing the total number of LWDAs from 15 TO 6. He stated that the Department of Labor's Employment and Training Administration (ETA) upheld our appeal, so Counties will still maintain the 15 regions, instead of moving to 6 regions to continue to meet the needs of the people in northwest Iowa.

It was moved by Hash, seconded by Glasnapp, to appoint John Pluth as Chairperson and Jeff Quastad as Vice-Chairman for the Emmet County Board of Supervisors for the year 2020. All ayes, motion carried.

It was moved by Quastad, seconded by Schumacher, to adopt the following resolution to participate in the Matrix for 2020. Roll call vote was taken: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried, Resolution 2020-01 was adopted. The Resolution for the matrix is as follows:

Resolution #2020-01
Construction Evaluation Resolution

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors
Date: 1-2-2020

ATTEST:

Amy M. Sathoff, Emmet County Auditor
Date 1-2-2020

It was moved by Schumacher, seconded by Glasnapp, to adopt Resolution #2020-02 Naming Depositories. Roll call vote was taken. Ayes: Glasnapp, Quastad, Hash, Schumacher and Pluth. Nays: None. All ayes, motion carried. Resolution 2020-2 was adopted.

RESOLUTION #2020-2

NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approve the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location	Maximum Balance under this Resolution
Treasurer:		
NorthStar Bank	Estherville	\$15,000,000.00
BankPlus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$2,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$2,000,000.00
Recorder:		
NorthStar Bank	Estherville	\$70,000.00
Sheriff:		
Employees Credit Union	Estherville	\$250,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2nd day of January, 2020.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 2nd day of January, 2020, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 2nd day of January 2020.

Chair
Emmet County Board of Supervisors

Attest:

Amy M. Sathoff, Emmet County Auditor

Brenda Moore, Emmet County Treasurer

The Board made appointments and reappointments to various committees. A motion was made by Hash, seconded by Schumacher, to approve the appointments/reappointments to the committees with the exception of the Weed Commissioner. All ayes, motion carried. A motion was made by Hash, seconded by Quastad to table the motion for the appointment of Emmet County's Weed Commissioner. The Board will schedule a job evaluation with the current weed commissioner in the near future. All ayes, motion carried.

The appointments and reappointments are as follows:

CENTRAL IA JUVENILE DETENTION CENTER
COMMUNITY HOUSING INITIATIVE

Jeff Quastad, Roger Hash, Alternate
Roger Hash

COMPASS POINTE

Roger Hash & Todd Glasnapp

COUNTY BOARD OF HEALTH
December 31 Terms (3 Year Terms)

Gene Haukoos 12/31/2021
Lela Kruse 12/31/2020
Dr. Keith Probst 12/31/2022
Mary Tirevold 12/31/2021
Pam Caboth 12/31/2020

COUNTY CONSERVATION BOARD
(5 year terms Jan 1 of each year)

David Enerson, Estherville- 2023
Curt Larson, Estherville- 2025
Greg Matheson, Ringsted- 2024
Phyllis McKean, Armstrong- 2021
Kim Swanson, Dolliver- 2022

COUNTY MEDICAL EXAMINER
(December 31 Term (2-Year Term))

Dr James C. Creech- 12/31/2020

COURTHOUSE SECURITY

Emmet County Board of Supervisors' Chair
Mike Martens, Emmet Co Sheriff;
Cynthia Kelly, Emmet Co Clerk of Court;
Melanie Summers, Emmet Co Attorney;
Amy Sathoff, Emmet Co Auditor;
David Lester, Third Judicial District Judge

COUNTY SOCIAL SERVICES

John Pluth, Tim Schumacher, Alternate

DRAINAGE ATTORNEY

Richard Meyer

E-911

Roger Hash & Todd Glasnapp
Mike Martens & Travis Sheridan, Alternates

E.A.G.P. BOARD (Estherville Area Growth Partnership)

John Pluth, Jay Lausen

EMA BOARD

Roger Hash, Todd Glasnapp, Alternate

EMERGENCY MANAGEMENT COORDINATOR

Travis Sheridan

EMMET COUNTY COUNCIL OF GOVERNMENTS

Jeff Quastad, Tim Schumacher, & Roger Hash,
Alternate

EMMET COUNTY SAFETY COMMITTEE

Todd Glasnapp

ENGINEER

Walter Davis-Oeth

ENVIRONMENTAL HEALTH SPECIALIST

Aimee Devereaux

FIRE DISTRICT, ARMSTRONG
January 1 Terms (3 Years)

Roger Tirevold 1/1/2023
Richard Mullen 1/1/2022
Jerry Steinberger 1/1/2021

FIRE DISTRICT, RINGSTED

Alan Meyer 7/1/2022
Dennis Nelsen 7/1/2021
Linn Ries 7/1/2020

GENERAL ASSISTANCE DIRECTOR

Deb Tietje

GREEN RIBBON PROJECT-
GLACIAL LAKES & PRAIRIE ESCAPES

Roger Hash & Penny Clayton
(appt Bd action 7-31-18 term goes until resign
off Board)

HISTORIC PRESERVATION
December 31 Terms (3-year Terms)

Mary Gray- 12/31/2021
Mildred Bryan 12/31/2020

	Paul Peterson-	12/31/2022
IOWA STATE DRAINAGE DISTRICT ASSOCIATION	Jeff Quastad; John Pluth, Alternate	
KOSSUTH CLUSTER DECAT BOARD (Emmet, Kossuth, Palo Alto Counties)	John Pluth	
NCRERC (North Central Regional Emergency Response Commission) (HAZMAT) NIACOG (North Iowa Council of Governments)	Jeff Quastad, Travis Sheridan, Alternate	
NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD (Emmet, Kossuth, Palo Alto & Winnebago Counties)	Roger Hash, Jeff Quastad, Alternate	
NORTHWEST IOWA HOUSING (3 YEAR TERMS)	Todd Glasnapp	01/01/2021
NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION	Tim Schumacher	
NORTHWEST IA REGIONAL HOUSING TRUST FUND	Roger Hash & Dorothy Christensen	
R.S.V.P.	Jeff Quastad, Roger Hash, Alternate	
REGIONAL WORKFORCE INVESTMENT BOARD	Tim Schumacher	
SAFETY DIRECTOR	Northwest Iowa Planning & Development Commission	
SHIELD BOARD (SAFETY MEETINGS)	Todd Glasnapp	
THIRD JUDICIAL DISTRICT BOARD	Tim Schumacher	
VETERAN'S AFFAIRS DIRECTOR	Deb Tietje	
WEED COMMISSIONER _____	(tabled until Board holds a meeting with Current weed Commissioner)	
WESTERN IOWA TOURISM REGION	Lexie Ruter	
ZONING DIRECTOR	Barb Bohm	

Moved by Schumacher, seconded by Hash, to appoint the following persons to the Committee to Assess Damages as required by Section 6B.4 Code of Iowa. All ayes, motion carried. The Committee's members are as follows:

Owners-Operators Agricultural Real Estate

Craig White	3651 150 th St	Estherville IA 51334
Dennis Smith	2140 370 th Ave	Estherville IA 51334
Jeff Felkey	5391 190 th St	Armstrong IA 50514
Glenn E. Olson	5035 210 th St	Ringsted IA 50578
Tim Oleson	1831 510 th Ave	Armstrong IA 50514
Dave Enerson	1811 445 th Ave	Estherville IA 51334
Tom Sunde	1120 430 th Ave	Estherville IA 51334

Licensed Real Estate Salesperson or Real Estate Brokers

Bill Leonard	521 Valley Dr	Estherville IA 51334
Tammy Fredericksen	3580 130 th St	Estherville IA 51334
Edith Clarcken	303 Central Ave	Estherville IA 51334
Larry Kelly	120 N 15 th St	Estherville IA 51334
Nancy Petersen	221 Central Ave	Estherville IA 51334
Mark Howell	220 Central Ave	Estherville IA 51334
Ron Wilson	104 Golf Course Dr	Armstrong IA 50514

Persons having knowledge of property in the County

Alan Madden	5665 220 th St	Ringsted IA 50578
Richard Hanson	4407 210 th St	Estherville IA 51334
Mark C. Olson	2248 450 th Ave	Wallingford IA 51365
Laurel Hash	7 Grandview Dr	Estherville IA 51334

Richard McKean	5116 190 th St	Armstrong IA	50514
Holle Smith	2140 370 th Ave	Estherville IA	51334
David Rezac	1480 560 th Ave	Armstrong IA	50514

Owners of City Property

Bob Rooney	705 4 th Ave	Armstrong IA	50514
Gordon Forsyth	15 Westwood Ct	Estherville IA	51334
Rudolf Abel	1027 1 st Ave N	Estherville IA	51334
George Shadle	320 N 7 th St	Estherville IA	51334
Don Mustard	102 2 nd St	Gruver IA	51334
Scott Taylor	302 Little John Rd	Estherville IA	51334
Dan Jorgensen	320 S 2 nd St	Ringsted IA	50578

It was moved by Schumacher, seconded by Quastad, to designate the Estherville News and the Armstrong Journal as the official newspapers for 2020 for Emmet County. All ayes, motion carried.

It was moved by Quastad, seconded by Hash, to leave the mileage rate at 50 cents per mile. All ayes, motion carried.

The motion was made by Schumacher, seconded by Quastad, to approve the following dates in 2020 that claims will be presented to the Emmet County Board of Supervisors for approval for payment. All claims should be in the Auditor's office one week prior to these dates to be considered for payment. All ayes, motion carried.

January	14	February	11	March	10	April	14
May	12	June	9 & 30	July	14	August	11
September	8	October	13	November	10	December	8

It was moved by Quastad, seconded by Schumacher, to appropriate the second half of the FY 2020 budget. All ayes, motion carried.

Walter Davis-Oeth, Emmet County Engineer, introduced the following Resolutions for Board approval. It was moved by Quastad, seconded by Hash, to adopt Resolution #2020-03. Roll Call vote: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried. Resolution #2020-03 was adopted.

Resolution #2020-03

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 2nd day of January, 2020.

Chairperson,
Emmet County Board of Supervisors

ATTEST:

By _____
Amy M. Sathoff, Emmet County, Auditor

Moved by Schumacher, seconded by Glasnapp, to adopt Resolution #2020-04. Roll call: Ayes: Schumacher, Hash, Quastad, Glasnapp and Pluth. Nays: None. All ayes, motion carried and Resolution #2020-04 was adopted.

RESOLUTION # 2020-04

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.

- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 2, 2020.

ATTEST:

Chairperson
Emmet County Board of Supervisors

Amy M. Sathoff, Emmet County Auditor

Engineer also presented to the Board Construction Project LFM-P-A13W-7X-32, A13 HMA Resurfacing. It was moved by Hash, seconded by Glasnapp, to approve the project, per the recommendation of the Engineer. All ayes, motion carried.

Walter Davis-Oeth, Engineer, also gave a general road report, stating that this morning secondary roads have been sanding.

Cindy Voss, Chief Operating Officer for RIDES, came before the Board to give an annual report and for a funding request of \$5,000 for FY21, the same amount as requested last year. She explained their program benefits to the Board. The Regional Transit Authority is a private, not-for-profit organization, established by nine northwest Iowa County Boards of Supervisors and the Iowa Department of Transportation to provide public transportation with our Region.

The Board reviewed three joint drainage bills that Emmet County controls. Two bills are for ED#79 (Emmet & Dickinson Counties). They are both payable to Lair Tiling & Excavation Inc. location being Section 5 of Estherville Township, replacing tile for \$6,108.30. The other joint bill for ED#79, location is Section 6 of Estherville Township, replacing main broken intake and main tile for \$3,573.30. Pluth Chair will sign the two joint claims and a copy will be sent to joint County, Dickinson. It was moved by Quastad, seconded by Glasnapp, to sign and approve the joint bills. Payment will be made by Emmet County. All ayes, motion carried.

The third bill is for ED#3 (Emmet & Dickinson Counties). Emmet County is the control county for this drainage district. The bill is for payment estimate #3 payable to B&B Farm Drainage for \$39,742.99. It was moved by Quastad, seconded by Hash, to sign and approve payment by stamped warrant from Emmet County for the bill and forward a copy to Dickinson County. All ayes, motion carried.

The Board received a Nutrient Management Plan (MMP Short Form) for Eric Olson, Facility Name, Olson Site, located in the NW ¼ of the SW ¼ of Section 4, Township 98, Range 32 of Jack Creek Township.

Board received Manure Management Plans and Updates for Owner, Rush Creek Non-Stock Coop, location SE 1/4 NE ¼ of Section 4, Township 99, Range 33 of Center Township.

Board received an MMP for Owner, CAH Livestock, Facility Hoffman 1 #67655.

The Board received a letter from the DNR an authorization to use for Facility ID #68485 for the Spencer Love site.

The Board received a letter from North Iowa Area Council of Governments (NIACOG) for FY 21 for \$7,829.52. The Board will consider the request at budget time.

It was moved by Schumacher, seconded by Glasnapp, to approve the wage report for publication for salaries paid in 2019. All ayes, motion carried. The wage report is listed as follows:

