

Unapproved Minutes Emmet County Board of Supervisor Minutes

February 14, 2017

Regular Meeting

Board Room, Courthouse

Present: Bev Juhl, Chair  
John Pluth, Vice-Chair  
Tim Schumacher  
Jeff Quastad  
Roger Hash

Absent:

Juhl, Chair, called the meeting to order. Motion was made by Schumacher, seconded by Quastad, to approve the minutes from last week's meeting and also approve them for publication. All ayes, motion carried.

During public forum, County Engineer, Walter Davis-Oeth, informed the Board that the union representative had reached out to him about the possibility of extending the current union contract for a year or two, due to the collective bargaining legislature action which is pending at this time. The Board will continue to discuss this further.

Barb Nissen, Office Manager, from the Emmet County Engineer's office met with the Board and presented mowing quotes for county yards. It was moved by Pluth, seconded by Hash, to approve the mowing quotes as presented, pending proof of insurance, and award as follows:

|                  |                      |                  |
|------------------|----------------------|------------------|
| Armstrong Shop   | Gaylen & Susan Zeman | \$25.00 per time |
| Ringsted Shop    | Gaylen & Susan Zeman | \$24.00 per time |
| Wallingford Shop | Christopher Colsrud  | \$27.50 per time |
| Estherville Shop | Christopher Colsrud  | \$27.50 per time |
| Gruver Shop      | Christopher Colsrud  | \$28.75 per time |

All ayes, motion carried.

Frank Johnson representing IGHCP and Wellmark, the county's health insurance, presented to the Board the proposed renewal for the county's health insurance at a 7.60 % increase. The increase would take effect on July 1, 2017. At this time, the Board did not sign the insurance agreement. Johnson is still getting information gathered to present to the Board concerning a Health Savings Account (HSA) and he and the Board will do some comparisons when that information comes in.

The Board presented Years of Service Awards to the following employees for Emmet County and extended their congratulations to them.

Years of Service

|                  |    |
|------------------|----|
| JARROD FISCHER   | 10 |
| PABLO LEAL       | 10 |
| JAMES BISHOP     | 15 |
| SHARON HOOGE     | 15 |
| LARRY KIRCHNER   | 15 |
| JEFF MERRILL     | 15 |
| KEVIN OLSON      | 15 |
| TERA SHATTO      | 15 |
| ERIC ANDERSON    | 25 |
| BARB BOHM        | 25 |
| COLLEEN ANDERSON | 30 |
| VICKIE JURRENS   | 30 |
| MELISSA PATRICK  | 35 |

It was moved by Schumacher, seconded by Pluth to table setting the date and time for FY 2018 Budget until next week's Agenda, March 21, 2017, at 9:30. All ayes, motion carried.

Terry Reekers, representing the Gold Star Family Memorial Monument project, Mayor of Estherville, Kenny Billings, City Administrator, Penny Clayton, Shirley Barrett, representing the Veteran's Office and Chad Graham from Kentucky via phone conference, the committee representing the Gold Star Family Memorial Monument project were present. Reekers gave a presentation on what the Gold Star Family Memorial is. It was started by Hershel Williams, Medal of Honor winner, in Kentucky. Their goal is to have a memorial monument located in a visible, accessible location for the public, so they can pay their respects to our fallen heroes and the families who grieve their loss, their purpose is to honor, recognize and pay tribute to our Veteran's and those who have paid

the ultimate price for freedom for our nation and their home of Emmet County. Reekers said they started this project about a year ago and to date they have raised about \$6,000 and have a couple of grants applications out that they are waiting to hear back on. He received an estimate of the total project cost for the monument in the amount of \$46,454. Graham stated per phone conference call that he has another contractor that he believes Terry should get a bid or quote from also. The memorial would be approximately 10' wide and 4 ½' tall. This would be the first memorial of this type in the State of Iowa. There hopes would be to have it completed by the summer of 2018. Various locations where the monument would be placed in Emmet County were discussed. Reekers and his committee are asking for funding from the County's Local Option Sales & Service Fund (LOSST). Juhl stated that this is a very big project and would be an asset to our community. Schumacher stated it honors our veterans and holds them close. Reekers will get additional quotes and then come back to the Board and be able to present a clearer idea of the cost, then request funding support from the County's LOSST (Local Option Sales and Services Tax) funds.

James Whitney, Executive Director, and TJ Thayer from Upper Des Moines Opportunity, Inc., updated the Board and stated that they still provide the same services within Emmet County and per formal letters are asking for contributions. They are requesting the same amount as they did last year for FY18 budget and Juhl stated that the same amount was put in the upcoming budget. He stated that they are really striving to get their services offered out to the Senior Group, making them aware of these services to this senior group. Whitney stated that this year he is also asking the Board to allow \$1,000 of the Board's contribution to go to the Chore Program. He stated that this is a very cool program and the elderly are very appreciative of this particular program. The Board were in agreement to this request.

The Board reviewed the monthly claims for Emmet County. It was moved by Schumacher, seconded by Quastad, to approve the claims as listed in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Pluth, to approve the drainage claims as listed. All ayes, motion carried.

The County Board of Supervisors are now implementing a Cell Phone Allowance Policy. It was moved by Pluth, seconded by Hash, to implement the new policy for cell phones. All ayes, motion carried. The policy reads as follows:

### **Emmet County Cell Phone Allowance Policy**

Effective July 1, 2017 a cell phone allowance of \$20.00 per month will be provided for the following employees: Road Field Foreman, Construction Technician, Sign Man, VA Director, County Attorney, Assistant County Attorney, Victim Witness Coordinator, Custodian, Auditor, IT Director, Public Health Nurse, MCH Nurse, DND Nurse and Sheriff Deputies. Said allowance will be paid with monthly claims.

Effective February 14, 2017, any additional cell phone allowances must be pre-approved by the Board of Supervisors.

To qualify, the cell phone service must be purchased by the employee at a cellular company of his or her choice. The cell phone service is personally-owned, and may therefore be used for both personal and business calls. An employee with a cell phone allowance must maintain an active cell phone contract for the life of the allowance. Any misuse of the phone, using it in ways inconsistent with County policy or with local, state or federal laws, can result in immediate cancellation of the cell phone allowance.

No additional allowances will be made for cell phone hardware including but not limited to chargers, protective case or screen, or other accessories.

In the case an employee receiving the allowance moves to a position that does not receive the allowance or terminates his/her employment with the County, the cell phone allowance will not be paid effective the date of the position change or termination. A prorated amount will be paid based on the day of change or termination divided by the total number of days in the month.

Passed and Approved this 14<sup>th</sup> day of February, 2017.

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Bev Juhl, Chair of Board of Supervisors

The Board also met to set the public hearing date for K & T Olson Swine LLC, Site 2, located in the SW1/4 of the SE ¼ of Section 32, Township 100, Range 32 (Lincoln Township). It was moved by Quastad, seconded by Pluth, to set the public hearing date for March 7, 2017, at 10:00 a.m. All ayes, motion carried.

The Board again reviewed the Manure Management Plan Annual Update for Paul Clausen in the SW1/4 of the NW ¼ of Section 16, Township 99, Range 31(Armstrong Grove Township). This was the final, filled in MMP presented. He has also presented this same one on January 31, 2017, but needed to officially type in the changes.

It was moved by Schumacher, seconded by Pluth to have the Chair sign the joint drainage bill for drainage district ECD#61. The bill is to Jacobson-Westergard in the amount of \$3,374.00 for engineering services. The bill will be returned to control county, Dickinson County for payment. All ayes, motion carried.

Motion was made by Quastad, seconded by Hash, to adjourn the meeting at 11:10 a.m. All ayes, motion carried.

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Colleen Anderson, Assistant to the Auditor

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Bev Juhl, Chair