

Approved Minutes Emmet County Board of Supervisor Minutes

June 27, 2017

Regular Meeting

Board Room, Courthouse

Present: Bev Juhl, Chair
John Pluth, Vice-Chair
Jeff Quastad
Roger Hash
Tim Schumacher

Absent:

Juhl, Chair, called the meeting to order. Motion was made by Schumacher, seconded by Quastad, to approve the minutes from last week's meeting and also approve them for publication. All ayes, motion carried.

No spoke or were present during public forum.

Dan Burton, Engineer's office, stopped in and stated that Don Reefer will begin weed spraying at the end of this week. Quastad stated that there are numerous thistles ready to go to seed on N52 that need to be either sprayed or mowed immediately.

The Board reviewed the monthly claims for the County. It was moved by Schumacher, seconded by Pluth, to approve the claims as presented in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Pluth, to approve the drainage claim as listed. All ayes, motion carried.

Claims Paid Prior to 6/27/2017

VENDOR	PURPOSE	AMOUNT
SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,055.20

VENDOR	PURPOSE	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	36.50
ADAMS, LOREN "TEX"	MILEAGE	38.52
ADVANCED SYSTEMS INC (DALLAS)	COPIER	440.08
ADVANCED SYSTEMS INC (WATERLOO)	COPIER	303.12
ALLIANT ENERGY	ELECTRICITY ARMSTRONG REPEATER	298.72
ANDERSON, COLLEEN	ELECTION SUPPLY REIMBURSEMENT	8.54
ARMSTRONG JOURNAL	BOS MEETING 4-25-17	397.00
ARMSTRONG SERVICE CENTER	GAS	115.18
ARNOLD MOTOR SUPPLY LLP	COMPRESSOR	259.50
AVERA HOLY FAMILY HEALTH	EMPLOYMENT TESTING	9,595.61
BEHRENDT, EMILY	TRANSPORT FEES	15.00
BOMGAARS SUPPLY	SUPPLIES	665.14
BRENNER, MYRON	WELL REBATE	449.40
BUDACH, ROXANNE	ELECTION MILEAGE	16.65
C & G MANUFACTURING LLC	SUPPLIES	309.04
CDW GOVERNMENT INC	KEYBOARD	226.15
CEN TEC CAST METALS PRODUCTS	MARKER STAKES	236.35
CENTURYLINK	PHONE	182.44
CHRISTENSEN, TERRY	WELL REBATE	403.93
CITY DIRECTORY INC	AD RENEWAL	288.00
CITY OF ARMSTRONG	UTILITIES	67.31
CITY OF DOLLIVER	UTILITIES	90.00
CLASS C SOLUTIONS GROUP	PARTS	43.48
CLAY COUNTY COMMUNITY HEALTH	LEAD COALITION MEETING	197.60
COUNSEL OFFICE & DOCUMENT	OVERAGE	606.00
COUNTY SOCIAL SERVICES	FY17 2ND HALF LEVY REQUEST	175,618.56
DIAMOND MOWERS INC	PARTS	6,415.05
DIGITAL-ALLY	PARTS	70.00
DMC WEAR PARTS, LLC	PARTS	960.00

DUITSMAN PLUMBING & HEATING	SHOWER VALVE~	3,777.07
ELECTION SYSTEMS & SOFTWARE IN	LAYOUT CHARGE	11,042.15
ELECTRONIC ENGINEERING	ANTENNA FOR SQUAD CAR	17.38
ELECTRONIC SPECIALTIES	REPLACEMENT JAIL CAMERA	419.16
EMMET CO ENGINEER	PATROL VEHICLE SERVICES	158.95
EMMET CO SHERIFF	FETI CONF. HOTEL	738.15
EMMET CO TREASURER	POSTAGE	378.81
E-PRIDE OFFICE PRODUCTS	SUPPLIES	140.32
ESTHERVILLE NEWS AND SPIRIT	LEGAL NOTICE	184.19
ESTHERVILLE PAINT AND	REPAIR PARTS	56.59
ESTHERVILLE SNYDER DRUG	WATER TESTING POSTAGE	25.01
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FABER, ELIZABETH	EXERCISE CONSULTANT	1,962.00
FICK'S ACE HARDWARE	GROUND	557.91
FISHER, JAMIE	WELL REBATE	432.28
FLOYD COUNTY SHERIFF	SERVICE OF PAPERS	21.50
FORCE AMERICA DISTRIBUTING LLC	HOSE PIECES	8,209.69
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GAMETIME	PLAYGROUND SURFACE	12,208.00
GCR TIRE CENTERS	JAIL CAR	202.16
HANSEN, DOUG	CONF. MILEAGE	130.50
HARGENS COURT REPORTING	DEPOSITIONS	1,395.35
HASH, ROGER	MILEAGE	139.50
HATLAND, MIKE	2007 EXPLORER WORK	40.00
HECTOR TILE CO INC.	TILE	218.16
HILTON GARDEN INN	SEAT TRAINING LODGING	387.00
HOPE HAVEN	CUSTODIAL SERVICES	138.17
HY-VEE ACCOUNTS RECEIVABLE	PRISONER MEDICATION	148.91
ICN- IA COMMUNICATIONS NETWORK	DEPOSITIONS	188.34
IMWCA	Workers Compensation Insurance	69,632.00
INMAN ELECTRIC CO INC, /ESTHERVILLE	FAIR BARN IMPROVEMENTS	10,905.09
TECHNOLOGY		
IOWA ALLIANCE IN HOME CARE	DUES	350.00
IOWA LAKES COMMUNITY COLLEGE	CONTINUING EDUCATION	70.00
IOWA LAKES ELECTRIC COOP	SIGNAL LIGHTS	734.43
IOWA LAKES REGIONAL WATER	UTILITIES	133.75
IOWA LAW ENFORCEMENT ACADEMY	JAILER TRAINING	480.00
IOWA SECRETARY OF STATE	ANNUAL FEE	55.00
IOWA STATE UNIV - INTRANS	ICEA CONFERENCE REGISTRATION	60.00
ISAC EDUCATION	ISAC REGISTRATION AUG 2017	610.00
ISCTA, LINDA ZUERCHER CLAYTON CO	DUES	300.00
ITSAVVY LLC	4 TONERS FOR HP PRINTER	278.00
JACOBSEN, LOWELL	WELL REBATE	342.40
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	314.46
JHS LTD DBA NAPA AUTO PARTS	PARTS, ADDITIVE, OIL	331.15
JUHL, BEV	MILEAGE, LODGING, MEALS	478.17
KAMINSKI, THEODORE	MEETING MILEAGE	20.87
KELTEK INCORPORATED	SQUAD CAR PRINTER PAPER	116.33
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
LANGUAGE LINK	INTERPRETING	24.12
LARSEN, SCOTT	WELL REBATE	345.88
LYNN, JEREMY	SAND SHED COVER	1,964.50
MCKEAN, RICHARD	MEETING MILEAGE	27.00
MCKEEVER CSR RPR, DEBRA	DEPOSITIONS	298.30
MEADOW SECRETS LLC, TONI HAZEN	GROUND	800.00
MERWALD, NICHOLAS	FETI CONF. MILEAGE	144.00
MINION, DIANN	MILEAGE	119.38
NORTH AMERICAN RESCUE	TRAUMA KITS	629.82
NORTHSTAR BANK	DEPOSIT SLIPS	65.00

NORTHSTAR ELECTRIC LLC	WIRING BOOKING ROOM	1,255.62
NWIA PLANNING & DEVELOPMENT CO	ADULT CPR AED CLASS	380.00
OFFICE ELEMENTS/IA OFFICE SUPP	COPY PAPER	1,095.45
OLSON, ROSALISE	CONF. MILEAGE	49.50
ONE OFFICE SOLUTION, WESTERN	OFFICE SUPPLIES	416.80
OFFICE/DAVIS/PERK		
PALO ALTO CO SHERIFF	SERVICE FEES	26.77
PALO ALTO COMMUNITY HEALTH SER	LEAD COALITION MEETING	144.50
PERFORMANCE CAR AND TRUCK	PATROL CARS	5,099.15
PRO COOP	GAS	18,048.96
QUASTAD, JEFF	MILEAGE	694.80
R & R INDUSTRIES INC	SAFETY CLOTHING	520.62
REINHARDT, WILLIAM	WELL REBATE	484.71
RICK'S PEST CONTROL	PEST CONTROL	40.00
ROBINSON, MARY	WELL REBATE	270.18
S & R AUTO AND TIRE, INC	GAS	20.89
SAFETY RESTRAINT CHAIR INC	HANDGRIPS/BRAKES	105.00
SATHOFF, BECKY	ELECTION PEO	9.00
SCHUMACHER, TIM	APR, MAY, JUNE 2017 MILEAGE	97.20
SECURE BENEFITS	FLEX	1,511.94
SIRCHIE FINGERPRINT LABS	FINGERPRINT INK PADS	40.36
STALLS FARM & HOME	SPARK PLUGS	143.75
STANARD & ASSOCIATES INC	TESTING	37.00
STAR LEASING LLC	COPIER	59.34
STATE UNIVERSITY OF IOWA	SURVEY	3,238.00
STINE, TAMMY	TRAINING EXPENSES	159.55
STREIT, AMY	MEETING MILEAGE	18.00
TIETJE, DEB	MILEAGE AND EXPENSES	1,380.83
TRITECH FORENSICS	COLLECTION KITS	111.30
U.S. FILTER CORP.	DISPOSAL	120.00
UNIFORM DEN	UNIFORMS	909.12
VANGUARD APPRAISALS INC.	COMPONENET LICENSE	2,808.00
VERIZON WIRELESS	MACH CELL PHONE	550.29
VISA	EXPENSES	122.08
WELBIG, DOUG	MEETING MILEAGE	18.00
WEST, THERESA	SUPPLY REIMBURSEMENT	14.99
WESTLAW/THOMSON REUTERS	SERVICE OF PAPERS	523.49
WEX BANK	GASOHOL	1.94
WIKERT, CATHY	MEETING MILEAGE	20.70
WINDSTREAM/PAETEC	PHONE	16.92
WOODWARD YOUTH CORPORATION	SHELTER CARE	93.30
	GRAND TOTAL	372,017.82

Amy M. Sathoff, Auditor, presented for approval the year-end adjustments and transfers. It was moved by Quastad, seconded by Schumacher, to approve the adjustments and transfers amounts as follows:

End of fiscal year adjustments - June 27, 2017:

Auditor's Transfers:

From General Supplemental Fund	\$ 7,212.00	0002-99-1210-000-82089
To Emergency Management Fund-HAZMAT	\$ 7,212.00	4000-0-10-0599-904080
From General Supplemental Fund	\$ 62,500.00	0002-99-1210-000-82097
To Emergency Management Fund-Disaster	\$ 62,500.00	4000-0-10-0599-904079
From Rural Services	\$ 1,040,969.00	0011-99-0300-000-81200
To Secondary Road Fund	\$ 1,040,969.00	0020-0-20-0300-902000

Auditor's Adjustments

To: Jail - 09	\$ 15,000.00	0001-09-1050-000-10100
From: Communications - 37	\$ 15,000.00	0001-37-1040-000-10000
To: Safety Coordinator - 62	\$ 2,041.00	0001-62-9210-000-42200
From: Board of Supervisors -01	\$ 2,041.00	0001-01-9000-000-42200
To: Mental Health - 60	\$ 6,795.23	0010-60-4411-000-10000
From: Case Management - 61	\$ 6,795.23	0010-61-3420-000-10003

All ayes, motion carried.

Sathoff also mentioned that the Time 21 transfer for Secondary Roads funding was done in the amount of \$211,483.08.

It was moved by Pluth, seconded by Hash, to approve the fireworks applications and sign and issue Fireworks Permits to: LeeAnn & Cody Egel at 3630 Hwy 9, Estherville, IA; Roman P. Eisenbacher at 5340 200 St, Ringsted, IA; Rick A. Fox at 1267 360th Ave, Estherville, Iowa; Ricky Sathoff at 1556 570th Ave , Armstrong, IA; and Jill & Brad White, 3710 130th St., Estherville, IA. All ayes, motion carried. The Auditor's office will forward a copy of these applications and permits to the Emmet County Sheriff's office.

At last week's Board meeting, Lyle Hevern, Emmet County Economic Development Director, requested LOSST funds to be used for the second year for the Grow With Us Program. Hevern was present and visited with the Board about the Corridor's news and also reiterated his request of funds for the Grow With Us Program. It was moved by Schumacher, seconded by Hash, to approve Hevern's request to approve using LOSST funds in the amount of \$25,000 to be used as grants for small businesses within Emmet County for FY 17-18. All ayes, motion carried. The criteria to apply for these grants are that it has to be an existing small business, be locally owned and have been in business for at least one year.

Terry Reekers, representing Gold Star Family Memorial, asked the Board for use of LOSST funds to help fund the memorial project. He also presented to the Board pictures of possible placement of the monument on the courthouse lawn on the south. He stated that the total project cost is going to be approximately \$48,000 of which they have received funds so far of \$13,500, including a Grant of \$7,500 from the Emmet County Foundation. He stated that you have to raise at least one-half of the total amount before you can place an order. It was moved by Pluth, seconded by Schumacher, to approve using LOSST funds in the amount of \$15,000 to help fund the project. All ayes, motion carried. Reekers thanked the Board for their support on this project.

Walter Davis-Oeth, Emmet County Engineer, presented the fuel contract from MaxYield for Board Chair signature. Also presented for Board approval was the 28E Agreement for Emmet and Palo Alto Counties for engineering sharing. It was moved by Pluth, seconded by Quastad, to approve the sharing 28E Agreement. All ayes, motion carried.

Davis-Oeth also presented to the Board the Bridge Consultant Contracts for Board Approval. It was moved by Quastad, seconded by Pluth, to approve the supplemental agreement for the final design service of Emmet Hill Bridge with Calhoun-Burns and Associates, Inc., in the amount of approximately \$33,090. All ayes, motion carried. Davis-Oeth also discussed with the Board the other two bridges that will need to be replaced on N52. His suggestion to the Board is to let out construction bids for all of these three bridges at the same time, with one contractor doing the 3 bridges. It was moved by Schumacher, seconded by Pluth, to hire Kirkham & Michael to do the design work on the two N52 bridges for a cost of approximately \$32,400. All ayes, motion carried. Davis-Oeth also discussed with the Board our county's road condition. Pluth stated that he has had some complaints on bad washboards on gravel roads. Davis-Oeth will check this out and do a drive to check these outs and get these fixed. The Board asked Davis-Oeth to send a mower out to N52 and mow down the thistles today or tomorrow.

The Board reviewed the Petition they have received to reclassify drainage district #40 and part of drainage district #70. Discussion was held. Quastad stated that he has discussed this with Rick Hopper, Engineer from Jacobson-Westergard & Associates. Hopper stated to Quastad that just to reclassify the outlets for drainage district#70 would cost approximately \$6,000 to do the engineering. Quastad stated that maybe we need to hold back this part of it right now, pending Minnesota's drainage and outlets. It was moved by Quastad, seconded by Pluth to move forward with the reclassification on drainage district#40. All ayes, motion carried.

Further discussion was also held concerning joint assessment from control county, Kossuth for EKPA1 (TRI 84). Quastad discussed his findings with the Board. He will go back to Kossuth County, and discuss this information with them.

The Board reviewed the Nutrient Management Plan for David Oleson, Facility name, D & P Hogs Inc. #2, located in NE1/4 NE1/4 Of Section 36-99-32, Swan Lake Township; Manure Management Plan (MMP) for Derek Shumski, Facility Name, Derek Shumski Finisher at 5641 150th St, Armstrong, IA; MMP for Dennis Moore, Facility Name, Dennis Moore Site, located in the NE SE of Section 19-98-32, Jack Creek Township and the DNR letter of Notice of Intent to Issue a Permit for the Howard West Site, Facility ID #69353.

Motion was made by Pluth, seconded by Quastad, to adjourn the meeting at 11:08 a.m. All ayes, motion carried.

Colleen Anderson, Assistant to the Auditor

Bev Juhl, Chair