

Approved Minutes Emmet County Board of Supervisors
 December 11, 2018
 Regular Meeting 9:00 a.m.
 Board Room, Courthouse

Present: Bev Juhl, Chair
 John Pluth, Vice-Chair
 Jeff Quastad
 Roger Hash
 Tim Schumacher

Absent:

Juhl, Chair, called the meeting to order with all Board Members present. Motion was made by Quastad, seconded by Hash, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Pluth stated he attended the safety meeting yesterday. Pluth stated that Mike Martens, Sheriff, would be working with Emergency Management & E-911 Director, Travis Sheridan, to test all the panic buttons. Pluth also stated the ALICE (alert, lockdown, inform, counter, evacuate) training will be held on Friday, January 11, 2019 from 9:00 to noon, at which time the courthouse will be closed. The County has gone 270 days without loss of time. Pluth stated they also discussed security issues and winter driving.

Juhl stated that the Board might have to get the advice of Mike Galloway on employees using marijuana for medical use. She stated that she learned at the recent CSS (County Social Services) meeting that although this is not a prescription; a card is issued to you if are on marijuana for medical purposes. Schumacher stated that if an employee is using medicinal marijuana, you might need to make your office Supervisor aware of this situation.

It was moved by Hash, seconded by Quastad, to approve the County's claims as listed in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Pluth, to approve the County's drainage claims. All ayes, motion carried.

**Gross Pay 2018
 November**

Total Gross Payroll	\$431,744.38
County Share IPERS	\$28,280.98
County Share FICA	\$17,960.37
County Share Medicare	\$4,200.98
County Share Health Ins.	\$70,592.76

Claims Paid Prior to 12/11/2018

DATE	VENDOR	PURPOSE	AMOUNT
11/14	ALDRICH, LARRY	10/26/18 ELECTION TRAINING	\$18.00
11/14	BLACK, ATHLYN	10/26/18 ELECTION TRAINING	\$18.00
11/14	BRIX, BEVERLY	10/26/18 ELECTION TRAINING	\$18.00
11/14	CHRESTIANSEN, SHERYL	10/26/18 ELECTION TRAINING	\$19.00
11/14	CLARK, NANCY B	10/26/18 ELECTION TRAINING	\$19.00
11/14	CLYMER, JANICE	10/26/18 ELECTION TRAINING	\$19.00
11/14	DEUTSCHMANN, EVELYN	10/26/18 ELECTION TRAINING	\$18.00
11/14	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$73,370.28
11/14	ERICKSON, MICHELE	10/26/18 ELECTION TRAINING	\$19.00
11/14	FOTHERGILL, EARL	10/26/18 ELECTION TRAINING	\$39.00
11/14	GRAVES, KATHY	10/26/18 ELECTION TRAINING	\$18.00
11/14	GREIG, JAN	10/26/18 ELECTION TRAINING	\$18.00
11/14	GRIESE, DELORES	10/26/18 ELECTION TRAINING	\$34.00
11/14	HAASE, BECKY	10/26/18 ELECTION TRAINING	\$19.00
11/14	HANSEN, BONNIE	10/26/18 ELECTION TRAINING	\$18.00
11/14	HANSEN, ROSE	10/26/18 ELECTION TRAINING	\$18.00
11/14	HOFFMEYER, MARY ANN	10/26/18 ELECTION TRAINING	\$25.00
11/14	HUNTSINGER, MARCIA	10/26/18 ELECTION TRAINING	\$18.00

11/14	JENSEN, MICHELLE	10/26/18 ELECTION TRAINING	\$18.00
11/14	JOHANSEN, MARY	10/26/18 ELECTION TRAINING	\$19.00
11/14	KISSNER, LOREE	10/26/18 ELECTION TRAINING	\$38.00
11/14	KRAFT, ELIZABETH	10/26/18 ELECTION TRAINING	\$18.00
11/14	KRUMWIEDE, LEANN	10/26/18 ELECTION TRAINING	\$24.00
11/14	LANGFORD, BETH	10/26/18 ELECTION TRAINING	\$18.00
11/14	LARY, ROBIN	10/26/18 ELECTION TRAINING	\$18.00
11/14	MARLIN, CHARLES	10/26/18 ELECTION TRAINING	\$37.00
11/14	MORPHEW, SUSAN	10/26/18 ELECTION TRAINING	\$18.00
11/14	MORTLAND, DALE	10/26/18 ELECTION TRAINING	\$18.00
11/14	NEWLIN, MARLA	10/26/18 ELECTION TRAINING	\$36.00
11/14	PETERSEN, GAYLE	10/26/18 ELECTION TRAINING	\$45.00
11/14	REZAC, JOAN	10/26/18 ELECTION TRAINING	\$38.00
11/14	RIDOUT, CARLA	10/26/18 ELECTION TRAINING	\$18.00
11/14	RUSCHY, LAVONNE	10/26/18 ELECTION TRAINING	\$28.00
11/14	SABBY, WANDA	10/26/18 ELECTION TRAINING	\$19.00
11/14	SCHACHERER, CARMEN	10/26/18 ELECTION TRAINING	\$25.50
11/14	SEMRAD, PEGGY	10/26/18 ELECTION TRAINING	\$18.00
11/14	SPALDING, GRACE	10/26/18 ELECTION TRAINING	\$18.00
11/14	STINSON, KIM	10/26/18 ELECTION TRAINING	\$18.00
11/14	VON BEHREN, JANICE	10/26/18 ELECTION TRAINING	\$24.00
11/21	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT APPLICATOR RECERTIFICATION FEE	\$3,051.77
11/21	PESTICIDE BUREAU-IDALS	FEE	\$15.00
11/21	SECURE BENEFITS EMPLOYEE BENEFIT SYSTEMS	CONSULTING FEE	\$1,000.00
11/29	SYSTEMS	PSF CLAIMS ACCOUNT	\$2,225.81
11/29	HASH, ROGER	NASAL RANGER EXPENSE~	\$3,975.00

TOTAL \$84,506.36

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	109.39
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	REPAIRS	326.85
ADAMS, LOREN "TEX"	MILEAGE	155.52
ADVANCED SYSTEMS INC (DALLAS)	COPIER	414.08
ADVANCED SYSTEMS INC (WATERLOO	COPIER	25.66
ALLIANT ENERGY	ARMSTRONG REPEATER	1,008.32
AMERICAN MUSCLE AUTO	Oil Change	33.52
ANDERSON TILING	DD 126 LINE 4 REPAIR	845.00
ANDERSON, COLLEEN	EXPENSES	12.98
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLICATIONS	772.74
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
AT & T	E911 ACCESS	43.69
AVERA HOLY FAMILY HEALTH	TESTING	1,467.92
BCN TELECOM	BCN LONG DISTANCE	293.50
BLACK HILLS ENERGY	UTILITIES	1,868.51
BLUM & LEONARD AGENCY INC	INSURANCE~	284.73
BOB BARKER COMPANY INC	JAIL EQUIPMENT	107.18
BOHM, BARBARA	Office Supplies	39.55
BOMGAARS SUPPLY	PARK SUPPLIES	79.99
BUSINESS CARD	EXPENSES	2,960.05

C & G MANUFACTURING LLC	PARTS	16.50
CAASA	CRISIS LINE REIMBURSEMENT	361.12
CDW GOVERNMENT INC	COMPUTER EQUIPMENT	1,564.10
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	950.00
CENTURYLINK	PHONE	526.46
CENTURYLINK	ECC PHONE	35.25
CERTIFIED TRANSMISSION INC	REPAIRS~	2,061.75
CGS ADMINISTRATORS LLC	OVERPAYMENT	603.11
CHRISTENSEN, ROXANNE	MILEAGE AND EXPENSES	656.30
CITY OF ARMSTRONG	UTILITIES	55.31
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,333.33
CITY OF ESTHERVILLE	UTILITIES	6,367.06
CITY OF RINGSTED	UTILITIES	32.09
CITY OF WALLINGFORD	UTILITIES	35.75
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	63.53
COUNSEL OFFICE & DOCUMENT	COPIER	206.57
CREECH MD, JAMES	MEDICAL EXAMINER - 1 CASE	400.00
CRYSTEEL MANUFACTURING, TBEI	2 PUP TRAILERS	100,310.00
DAN'S REPAIR	TIRE SERVICE	115.60
DEVEREAUX, AIMEE	MILEAGE	219.80
DIAMOND MOWERS INC	PARTS	61.24
DISTRICT II SUPERVISORS	SUPERVISORS MEETING~	30.00
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	6.50
DON'S TRUCK SALES INC.	PARTS	346.28
EGELAND, THOMAS	CELL PHONE	20.00
	REIMBURSEMENT	
ELECTION SOURCE	ELECTION SIGNS	517.55
EMMET CO ASSESSOR	DESK LIFT	269.00
EMMET CO ENGINEER	Fuel	2,655.70
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,870.83
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	506.56
EMMET CO TREASURER	POSTAGE	1,921.16
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	152.58
ERICKSON, STEVE	10/23/18 PROVISIONAL BOARD	9.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,209.00
ESTHERVILLE PAINT AND	KEYS	8.00
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	354.76
EWEN, ALEX	CELL PHONE	20.00
	REIMBURSEMENT	
EXECUTIVE TECHNOLOGIES, INC	COPIER	358.99
FAREWAY STORES	INCENTIVES	158.10
FORCE AMERICA DISTRIBUTING LLC	PARTS	648.41
FREDERICKSEN, TRAVIS	CELL PHONE	20.00
	REIMBURSEMENT	
GEO-COMM INC	REBUILD MSAG	3,129.00
GRAHAM TIRE SPENCER	TIRES	472.32
GREIG, JAN	10/23/18 PROVISIONAL BOARD	9.00
HANSEN, DOUGLAS	CELL PHONE	20.00
	REIMBURSEMENT	
HASH, ROGER	MILEAGE	237.00
HEARTLAND SECURITY SERVICES	CH MONTHLY PMT	62.85
HELEN'S FINAL TOUCH	SEWING	24.00
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HOME IMPROVEMENT CENTER	SUPPLIES	230.62
HOOGE, SHARON	CELL PHONE	140.50
	REIMBURSEMENT	
HOPE HAVEN	CUSTODIAL SERVICES	172.14
HOWING, MICHELLE	CELL PHONE	20.00
	REIMBURSEMENT	

HUNTINGTON, TIMOTHY EUGENE	EXPERT WITNESS	1,650.00
HY-VEE ACCOUNTS RECEIVABLE	SUPPLIES	737.22
ICAP	INSURANCE	69,732.19
ICS JAIL SUPPLIES INC	UNIFORMS	149.42
ILCC	ELECTION TRAINING SUPPLIES	78.50
IMAGETEK INC	EAGLE RECORD	4,000.00
IOWA CONCRETE PAVING ASSOCIATI	WORKSHOP REGISTRATION	195.00
IOWA DEPT OF TRANSPORTATION	AIR METER CALIBRATION	298.20
IOWA EMERGENCY MGMT ASSOC - TR	MEMBERSHIP FEES	150.00
IOWA LAKE SALES & SVC.	PARTS	69.05
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	FLASHING LIGHT SIGNALS	1,052.56
IOWA LAKES REGIONAL WATER	UTILITIES	133.75
IOWA STATE UNIVERSITY	MEETING REGISTRATION~	1,050.00
ISAC EDUCATION	NEW OFFICER SCHOOL	175.00
J & J AG SOLUTIONS, J & J LAND INC	WELDING SUPPLIES	215.05
JACK'S UNIFORM SALES	UNIFORMS	153.89
JACOBSON-WESTERGARD & ASSOC IN	DD ED3 ENGINEERING SERVICES	482.50
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	484.48
JOHN DEERE FINANCIAL	PARTS	44.23
JOHNSON FEED INC	ROAD SALT	4,052.87
JOHNSTON AUTO STORES	PARTS	1,541.33
JURRENS, VICKIE	OFFICE SUPPLIES	29.67
K & H CO-OP OIL CO.	LP FUEL	186.24
KAMINSKI, THEODORE	MILEAGE	20.87
KELTEK INCORPORATED	OFFICE SUPPLIES	113.33
KIRCHNER, LARRY	CELL PHONE	20.00
KIRKHAM, MICHAEL & ASSOC. INC	REIMBURSEMENT	
LAWSON PRODUCTS INC	BRIDGE INSPECTION SERVICES	2,507.36
MAIL SERVICES	PARTS	221.22
MARCO (DALLAS)	DEC RENEWAL NOTICES	498.95
MARCO (MPLS)	COPIER	153.04
MASONIC TEMPLE ASSOC.	COPIER	335.25
MCKESSON MEDICAL & SURGICAL	ELECTION RENTAL FEE	50.00
MEDIACOM	VACCINE SUPPLIES	294.19
MEYER, ALLEN	PHONE/INTERNET	1,394.87
MEYER, JEREMY	DD EK1 REPAIR	981.06
MEYER, LOREN	DD EK1 REPAIR	981.06
MEYER, NICK	DD EK1 REPAIR	981.06
MOORMAN, MARY	DD EK1 REPAIR	981.06
MOTOR INN OF SPIRIT LAKE	CELL PHONE	99.00
MOTOROLA	REIMBURSEMENT	
MULTI AGENCY RESPONSE TEAM	PARTS	102.17
MYHRE, PAULA	MOBILE RADIOS	13,683.99
NAPA AUTO PARTS ESTHERVILLE	ANNUAL FEES	1,000.00
NORTH IA LUMBER & DESIGN	MILEAGE	64.00
NORTHERN IOWA COMMUNICATIONS	PARTS	136.54
NORTHERN SAFETY CO INC	SUPPLIES	53.29
NORTHSTAR ELECTRIC LLC	INTERNET FEES	70.00
NUSS TRUCK & EQUIPMENT	SAFETY EQUIPMENT	263.20
OFFICE ELEMENTS/IA OFFICE SUPP	LIGHT FIXTURE	295.00
OLSON, ROSALISE	SERVICE TO TRUCK	2,842.33
ONE OFFICE SOLUTION, WESTERN	OFFICE SUPPLIES	63.96
OFFICE/DAVIS/PERK	CELL PHONE	20.00
OPIE'S CONSTRUCTION & ROOFING, RICHARD W. KERN	REIMBURSEMENT	
	OFFICE SUPPLIES	118.65
	SERVICES	175.00

PALO ALTO CO IA SHERIFF	SERVICE OF PAPERS	30.00
PETERSON, PAUL	SAND	2,083.08
POMP'S TIRE SERVICE INC	TIRES	11,044.40
POSTMASTER	POSTAGE	150.00
POWER PLAN	PARTS	1,508.92
PRAHM CONSTRUCTION INC	PROJECT L-B-5457-73-32	36,562.18
PRAIRIE MEADOWS	FALL SCHOOL LODGING	239.68
PRESTON, CORRIN	CELL PHONE	103.00
	REIMBURSEMENT	
PRESTON, KATHLEEN	CELL PHONE	104.00
	REIMBURSEMENT	
PRO COOP ESTHERVILLE	FUEL	23.36
PRO COOP POCAHONTAS	FUEL	20,236.97
PRODUCTIVITY PLUS ACCOUNT	PARTS	192.36
RANDY'S BODY & WRECKER INC.	TOWING	65.00
RDI, INC	IT SUPPORT	1,366.80
REZAC MACHINE SHOP & WELDING	DD121 CLEANING	20,000.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RIDOUT, CARLA	10/23/18 PROVISIONAL BOARD	9.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	PUBLICATIONS	386.38
RINGSTED LIBRARY	MONTHLY PAYMENT	403.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	386.96
RIVER VALLEY TELECOMMUNICATION	PHONE	800.37
ROSBURG, LISA	CELL PHONE	619.98
	REIMBURSEMENT	
RUSSELL, RHONDA	MILEAGE	136.50
RUTER, TONY	EXPENSE REIMBURSEMENT	42.80
S & R AUTO AND TIRE, INC	PROPANE	299.31
SATHOFF, AMY	CELL PHONE	242.08
	REIMBURSEMENT	
SCHUMACHER, TIMOTHY	MILEAGE	197.00
SECURE BENEFITS	CONSULTING FEE	2,849.48
SHOPKO	OFFICE SUPPLIES	34.96
SIOUX SALES CO.	UNIFORMS	27.90
STALLS FARM & HOME	PARTS	927.10
STAR LEASING LLC	COPIER	89.01
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	35.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	232.08
TERRIL TELEPHONE CO.	E911 ACCESS	6.82
THAEMLITZ, FRED	TOOLS	47.98
THE SCHNEIDER CORPORATION	Web Services thru 3/31/19	1,375.00
THE STYLE LOFT	SEWING	45.00
TIETJE, DEBORAH	MILEAGE AND EXPENSES	77.50
TYLER TECHNOLOGIES	EAGLE RECORD	46,767.50
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	1,000.00
UKASICK, DAWN	MILEAGE	20.00
UNIFORM DEN	UNIFORMS	269.70
VERIZON WIRELESS	EMA ROUTER	1,583.50
VETERANS INFORMATION SERVICES	VA UPDATES SUBSCRIPTION	60.00
WAGNER, DOROTHY	INTERPRETER	156.00
WATSON & RYAN PLC	Legal Services - PAAB	930.00
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	891.17
WEST	LEGAL BOOKS	702.00
WESTLAW/THOMSON REUTERS	WESTLAW	528.66
WEX BANK	GASOHOL	166.81
WINDSTREAM	PHONE	28.54
WINDSTREAM	PHONE	266.21
WOLDRUFF, LINDA	CELL PHONE	48.00
	REIMBURSEMENT	

WOODBURY CO IA SHERIFF	SERVICE OF PAPERS	10.00
WORLD DATA CORPORATION	POLK MV BOOKS 1 & 2	220.00
ZIEGLER INC.	PARTS	1,280.35
	GRAND TOTAL	426,210.23

Nancy Danielson and Cody Newgard, representing, Blum & Leonard Insurance Agency came before the Board to discuss insurance. Danielson stated what we are renewing is your property/casualty premiums starting December 1. She stated claims are up a little this year. The increase is due primarily to property rates, which also includes physical damage on your vehicles. Quastad asked a question about adding new equipment, but not reducing rates on older equipment. Danielson stated she would talk to them on contractor's equipment and ask them if they do make an adjustment and lower values on older equipment.

Danielson stated the overall increase is about 2.9%. She believes next year, Emmet County will be vested with ICAP (Iowa County Assurance Pool). You started with the Company in 2013 and vesting takes 7 years. The premium increase will be about \$2100.

Danielson stated that liability- wise you are at 6 million, if you want more liability; I can give you more quotes.

Danielson also stated that cyber liability is a new hot topic this year. You do have coverage for that. You also have cyber breach liability that being when someone gets into your data and gets your information. You have \$250,000 for cyber breach. If you are interested in getting more, Danielson can get us costs. She feels that we should, getting quotes and bumping up to 1 million. Quastad asked if that covered ransom also, she stated that I think it does. Quastad stated that he knew of a company that did get their information stolen. She will get back to the Supervisors with quotes for 500,000 and 1 million and re-visit with the Board.

Danielson stated that ICAP offers safety-training resources. She also stated that Emmet County gets 180 hours a year of free legal access. Juhl stated that I believe the Sheriff's office has used this. Danielson stated that there are \$1,000 grants that they can be used for safety items and Emmet County Auditor has applied and gotten these grants. One thing that has come up is insuring drainage districts. Danielson stated that you people as a Board man the drainage districts and they can be insured individually, stating the districts, are not yet according to insurance laws, legal entities of the County. We could add those maybe 140 ditches that are just Emmet County's adding approximately \$15,000 to our premium. Schumacher asked to clarify what are we insuring against concerning drainage districts. Quastad stated that drainage districts are protected under the Code and his thoughts are the law protects them and we should stick with that. Schumacher asked if it is better to pay the insurance company or just pay when the incident happens, as we did when we contributed to the defense fund in the Des Moines Water Works trial. Quastad stated we would have to assess the added cost of these premiums back to the drainage districts. The Board made no decisions on this. Danielson has asked around and as of now, not many counties are insuring their drainage districts at this time.

Hugh Liveley, Executive Director, and Cindy Voss, Chief Operating Officer, with RIDES, came before the Board to share information and request FY20 funding. Their funding request is the same amount as the last previous years, that being \$5,000. The Regional Transit Authority dba RIDES is a private, non-for-profit organization, established by nine northwest Iowa county Boards of Supervisors and the Iowa Department of Transportation to provide public transportation within our Region. Voss stated that we have added a back-up taxi in Estherville to meet the demand. Voss stated we can take you anywhere within the City limits, going out of the City is charged to individual on a per mile charge.

Lively stated that we have gotten some new busses and they have our new logo on them and we have gotten positive responses. We will probably be getting a new bus in this area soon. We are seeing a huge trend for employment transportation, working with economic development and factories. We continue to look for what are the needs in each community. Lively stated we have enjoyed having Tim Schumacher as our Board Chair over the last two years. Chair Juhl stated that their funding request would be considered at budget time.

Trapping beaver in drainage ditches was the next topic of discussion. Currently the beaver bounty is \$25.00. It was moved by Pluth, seconded by Hash to increase the beaver trapping bounty to \$50.00 per beaver in our drainage districts. This motion goes along with our neighboring counties' beaver bounty allowed. All ayes, motion carried.

The Board reviewed the ownership & site name change from Jack Creek 17 to K & T Olson Swine 3 Site, located in the NW ¼ of the NE ¼ of Section 17, Township 98, Range 32 of Jack Creek Township.

The Board also reviewed the Authorization to Use for Facility ID #70098, HyPoint Site, located in the SW/SE of the SW ¼ of Sec 27, T-99N, R-34 W, Emmet County, Iowa.

A motion was made by Pluth, seconded by Schumacher, to adjourn the meeting at 10:40 a.m. All ayes, motion carried.