

Approved Minutes Emmet County Board of Supervisor Minutes
January 2, 2019
Regular Meeting
Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad, Vice-Chair
Roger Hash
Timothy Schumacher

Absent:
Vacancy on Board due to retirement of Beverly Juhl

Current Vice-Chair, Pluth, called the meeting to order with Tim Schumacher, Roger Hash, and Jeff Quastad being present. Motion was made by Schumacher, seconded by Hash, to approve the minutes from the December 18, 2018, meeting; also approving them for publication. All ayes, motion carried.

During public forum, Quastad discussed the Season's Center & Juvenile Detention meetings that he had attended.

Amy M. Sathoff, Emmet County Auditor, presented the Oath of Offices and Certificates of Election to our newly elected officials. The Oath of Office were read by Brenda Moore, Emmet County Treasurer, Diann Quastad Minion, Emmet County Recorder, two members to the Board of Supervisors; those being John Pluth and Jeff Quastad, and Emmet County Attorney, Melanie Summers Bauler.

It was moved by Schumacher, seconded by Hash, to appoint John Pluth as Chairperson and Jeff Quastad as Vice-Chairman for the Emmet County Board of Supervisors for the year 2019. All ayes, motion carried.

The motion was made by Quastad, seconded by Schumacher, to adopt the following resolution to participate in the Matrix for 2019. Roll call vote was taken: Ayes: Schumacher, Hash, Quastad and Pluth. Nays: none. All ayes, motion carried. Resolution for the matrix is as follow:

Resolution #2019-01
Construction Evaluation Resolution

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EMMET COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors
Date: 1-2-2019

ATTEST:

Amy M. Sathoff, Emmet County Auditor
Date 1-2-2019

It was moved by Schumacher, seconded by Hash, to adopt Resolution #2019-02 Naming Depositories. Roll call vote was taken. Ayes: Schumacher, Hash, Quastad and Pluth. Nays: None. Motion carried, Resolution #19-02 was adopted.

RESOLUTION #2019-2

NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approves the following list of financial institutions to be depositories of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location	Maximum Balance under this Resolution
Treasurer:		
NorthStar Bank	Estherville	\$15,000,000.00
BankPlus	Estherville	\$4,000,000.00
Northwest Bank	Estherville	\$2,000,000.00
IPAIT	Des Moines	\$5,500,000.00
Bank Midwest	Armstrong	\$2,000,000.00
Recorder:		
NorthStar Bank	Estherville	\$70,000.00
Sheriff:		
Employees Credit Union	Estherville	\$250,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2nd day of January, 2019.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 2nd day of January, 2019, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect. Dated this 2nd day of January, 2019.

Chair
Emmet County Board of Supervisors

Attest:

Amy M. Sathoff, Emmet County Auditor

Brenda Moore, Emmet County Treasurer

The Board made appointments and reappointments to various committees. Motion was made by Schumacher, seconded by Quastad, to approve the appointments to the committees as follows. All ayes, motion.

AREA REGIONAL TRANSIT AUTHORITY (RIDES)
CENTRAL IA JUVENILE DETENTION CENTER
COMMUNITY HOUSING INITIATIVE

Tim Schumacher
Jeff Quastad, Roger Hash, Alternate
Roger Hash

COMPAS POINTE
COUNTY BOARD OF HEALTH
December 31 Terms (3 Year Terms)

COUNTY CONSERVATION BOARD
(5 year terms Jan 1 of each year)

COUNTY MEDICAL EXAMINER
(December 31 Term (2-Year Term))
COURTHOUSE SECURITY

COUNTY SOCIAL SERVICES
DRAINAGE ATTORNEY
E-911

E.A.P.G. BOARD (Estherville Area Partnership for Growth)
EMA BOARD
EMERGENCY MANAGEMENT COORDINATOR
EMMET COUNTY COUNCIL OF GOVERNMENTS

EMMET COUNTY SAFETY COMMITTEE
ENGINEER
ENVIRONMENTAL HEALTH SPECIALIST
FIRE DISTRICT, ARMSTRONG
January 1 Terms (3 Years)

FIRE DISTRICT, RINGSTED

GENERAL ASSISTANCE DIRECTOR
GREEN RIBBON PROJECT
(Glacial Lakes & Prairie Escapes)

HISTORIC PRESERVATION
December 31 Terms (3-year Terms)

IOWA STATE DRAINAGE DISTRICT ASSOCIATION
KOSSUTH CLUSTER DECAT BOARD
(Emmet, Kossuth, Palo Alto Counties)
NCRERC (North Central Regional Emergency Response Commission)

(HAZMAT) NIACOG (North Iowa Council of Governments)
NORTH CENTRAL IOWA EARLY CHILDHOOD BOARD
(Emmet, Kossuth, Palo Alto & Winnebago Counties)
NORTHWEST IOWA HOUSING (3 YEAR TERMS)
NORTHWEST IOWA PLANNING & DEVELOPMENT
COMMISSION
NORTHWEST IA REGIONAL HOUSING TRUST FUND
R.S.V.P.
REGIONAL WORKFORCE INVESTMENT BOARD
SAFETY DIRECTOR

SEASONS CENTER
SHIELD BOARD (SAFETY MEETINGS)
THIRD JUDICIAL DISTRICT BOARD

Roger Hash & (new Supervisor)
Gene Haukoos 12/31/2021
Lela Kruse 12/31/2020
Dr. Keith Probst 12/31/2019
Mary Tirevold 12/31/2021
Pam Caboth 12/31/2020
David Enerson, Estherville- 2023
Curt Larson, Estherville- 2020
Greg Matheson, Ringsted- 2024
Phyllis McKean, Armstrong- 2021
Kim Swanson, Dolliver- 2022
Dr James C. Creech- 12/31/2020

Emmet County Board of Supervisors' Chair
Mike Martens, Emmet Co Sheriff;
Cynthia Kelly, Emmet Co Clerk of Court;
Melanie Summers, Emmet Co Attorney;
Amy Sathoff, Emmet Co Auditor;
David Lester, Third Judicial District Judge
John Pluth, Tim Schumacher, Alternate
Richard Meyer
John Pluth & Roger Hash
Mike Martens & Travis Sheridan, Alternates
John Pluth, (need another Country person)
John Pluth, Roger Hash, Alternate
Travis Sheridan
Jeff Quastad, Tim Schumacher, & Roger Hash,
Alternate

John Pluth
Walter Davis-Oeth
Aimee Devereaux
Roger Tirevold 1/1/2020
Richard Mullen 1/1/2022
Jerry Steinberger 1/1/2021
Alan Meyer 7/1/2019
Dennis Nelsen 7/1/2021
Linn Ries 7/1/2020

Deb Tietje
Roger Hash & Penny Clayton
(appt. Bd Action 7-31-18- term until
resign off the Committee)

Mary Gray- 12/31/2021
Mildred Bryan 12/31/2020
Paul Peterson- 12/31/2019
Jeff Quastad; John Pluth, Alternate
John Pluth

Jeff Quastad, Travis Sheridan, Alternate
Roger Hash, Jeff Quastad, Alternate

John Pluth (appt 1-6-15) 01/01/2021

Tim Schumacher
Roger Hash & Dorothy Christensen
Jeff Quastad, Roger Hash, Alternate
Tim Schumacher
Northwest Iowa Planning & Development
Commission
Jeff Quastad, Tim Schumacher, Alternate
John Pluth
Tim Schumacher

UPPER DES MOINES OPPORTUNITY
VETERAN'S AFFAIRS DIRECTOR

John Pluth
Deb Tietje

WEED COMMISSIONER
WESTERN IOWA TOURISM REGION
ZONING DIRECTOR

Roxanne Christensen
Lexie Ruter
Barb Bohm

Moved by Schumacher, seconded by Quastad, to appoint the following persons to the Committee to Assess Damages as required by Section 6B.4 Code of Iowa. All ayes, motion carried. The Committee's members are as follows:

Owners-Operators Agricultural Real Estate

Craig White	3651 150 th St	Estherville IA 51334
Dennis Smith	2140 370 th Ave	Estherville IA 51334
Jeff Felkey	5391 190 th St	Armstrong IA 50514
Glenn E. Olson	5035 210 th St	Ringsted IA 50578
Tim Oleson	1831 510 th Ave	Armstrong IA 50514
Dave Enerson	1811 445 th Ave	Estherville IA 51334
Tom Sunde	1120 430 th Ave	Estherville IA 51334

Licensed Real Estate Salesperson or Real Estate Brokers

Bill Leonard	521 Valley Dr	Estherville IA 51334
Tammy Fredericksen	3580 130 th St	Estherville IA 51334
Edith Clarcken	303 Central Ave	Estherville IA 51334
Larry Kelly	120 N 15 th St	Estherville IA 51334
Nancy Petersen	221 Central Ave	Estherville IA 51334
Mark Howell	220 Central Ave	Estherville IA 51334
Ron Wilson	104 Golf Course Dr	Armstrong IA 50514

Persons having knowledge of property in the County

Alan Madden	5665 220 th St	Ringsted IA 50578
Richard Hanson	4407 210 th St	Estherville IA 51334
Mark C. Olson	2248 450 th Ave	Wallingford IA 51365
Laurel Hash	7 Grandview Dr	Estherville IA 51334
Richard McKean	5116 190 th St	Armstrong IA 50514
Holle Smith	2140 370 th Ave	Estherville IA 51334
David Rezac	1480 560 th Ave	Armstrong IA 50514

Owners of City Property

Bob Rooney	705 4 th Ave	Armstrong IA 50514
Gordon Forsyth	15 Westwood Ct	Estherville IA 51334
Rudolf Abel	1027 1 st Ave N	Estherville IA 51334
George Shadle	320 N 7 th St	Estherville IA 51334
Don Mustard	102 2 nd St	Gruver IA 51334
Scott Taylor	302 Little John Rd	Estherville IA 51334
Dan Jorgenson	320 S 2 nd St	Ringsted IA 50578

It was moved by Hash, seconded by Quastad, to designate the Estherville News and the Armstrong Journal as the official newspapers for 2019. All ayes, motion carried.

It was moved by Schumacher, seconded by Hash, to leave the mileage rate for FY2019 at 50 cents per mile, the same as the mileage rate currently is at. All ayes, motion carried.

The motion was made by Hash, seconded by Quastad, to approve the following dates in 2019 that claims will be presented to the Emmet County Board of Supervisors for approval for payment. All claims should be in the Auditor's office one week before these dates to be considered for payment. All ayes, motion carried.

January 8	February 12	March 12	April 9
May 14	June 11 & 25	July 9	August 13
September 10	October 8	November 12	December 10

It was moved by Quastad, seconded by Schumacher, to appropriate the second half of the FY 2019 budget. All ayes, motion carried.

The Board tabled the letter of engagement from Winther Stave & Co. LLP, to confirm their understanding of the services, that being the audits of Emmet County for three years, 2019, 2020 and 2021.

It was moved by Quastad, seconded by Hash to get competitive bids for the County's audit. All ayes, motion carried.

Walter Davis-Oeth, Emmet County Engineer, introduced the following Resolutions for Board approval. It was moved by Schumacher, seconded by Quastad, to adopt Resolution #19-03. Roll Call vote: Ayes: Schumacher, Hash, Quastad, Pluth Nays: None. Motion carried.

Resolution #2019-03

BE IT RESOLVED by the Board of Supervisors of Emmet County, Iowa, that Walter E. Davis-Oeth, the County Engineer of Emmet County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

APPROVED this 2nd day of January, 2019.

Chairperson,
Emmet County Board of Supervisors

ATTEST:

By _____
Amy M. Sathoff, Emmet County, Auditor

Moved by Quastad, seconded by Schumacher, to adopt Resolution #19-04. Roll call: Ayes: Schumacher, Hash, Quastad, Pluth & Juhl. Nays: None. All ayes, motion carried.

RESOLUTION # 2019-04

A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO EMMET COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Emmet County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Emmet County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation and the Iowa Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Emmet County that:

- 1.) The Emmet County Engineer, Walter Davis-Oeth, is hereby designated the Title VI Coordinator for Emmet County Secondary Roads.
- 2.) The Emmet County Title VI Plan is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
- 3.) The Standard DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
- 4.) The Title VI Notice to the public is hereby adopted and shall be posted where other public notices are displayed in the Emmet County Administration Building and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
- 5.) The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

APPROVED this January 2, 2019.

ATTEST:

Chairperson
Emmet County Board of Supervisors

Amy M. Sathoff, Emmet County Auditor

Davis-Oeth also stated that both construction projects are still active but in winter shutdown mode. Davis-Oeth stated that this year would not be a big year for construction, mainly maintenance patching and other smaller-scale jobs. Davis-Oeth stated that with the

hard freeze now, gravel roads are holding up okay. Pluth stated that with the rain, the roads are soft and people need to be aware of the conditions of the soft roads.

It was moved by Hash, seconded by Schumacher, to approve the wage report for publication for salaries paid in 2018. All ayes, motion carried. The wage report is listed as follows:

Employee Name	Wages	Employee Name	Wages	Employee Name	Wages
Anderson, Arlo	47,855.66	Hoiem, Lonnie	47,513.57	Purdy, Anne	37,147.34
Anderson, Colleen	46,335.96	Hooge, Sharon	52,912.21	Quastad, Jeffrey	28,915.70
Anderson, Eric	50,250.06	Howing, Michelle	38,893.44	Redinius, Jeremy	32,659.21
Barrett, Shirley	2,018.94	Ingvall, Jay	13,356.00	Reed, Ashley	34,484.46
Bates, Elizabeth	33,216.95	Irmiter, Richard	47,422.53	Reed, Joann	10,787.18
Bauler, Thomas	61,704.59	Jenson, John	47,622.79	Reekers, Terry	15,972.55
Bishop, James	17,100.04	Juhl, Beverly	28,430.70	Reierson, Blake	15,899.81
Blinkmann, Richard	57,741.98	Jurrens, Joel	1,226.13	Rink, Susan	965.58
Bogges, Patrick	16,097.67	Jurrens, Vickie	54,512.82	Rosburg, Lisa	40,402.74
Bohm, Barbara	61,816.62	Kaminski, Theodore	300.00	Russell, Rhonda	18,837.66
Bonner, Chase	5,631.08	Kirchner, Larry	47,169.27	Ruter, Tony	58,447.92
Brenner, Myron	45,894.07	Krause, Emily	42,525.91	Sathoff, Amy	54,545.00
Budach, Roxanne	29,531.25	Krause, Robert	40,845.64	Schultes, Thomas	29,467.73
Burton, Daniel	64,332.53	Lamack, Brandon	13,566.35	Schumacher, Timothy	28,430.70
Christensen, Roxanne	10,452.12	Lambert, Andrew	45,483.18	Seylar, David	340.00
Clague, Deborah	42,068.46	Larsen, Lori	15,382.50	Shatto, Tera	5,541.39
Coakley, Cory	44,493.13	Larson, Allison	32,725.62	Sheridan, Travis	22,786.73
Curry, Chris	46,231.52	Leal, Pablo	43,880.40	Shryock, Kevin	45,692.97
Davis-Oeth, Walter	119,929.64	Mack, Brian	45,353.54	Siefken, Mackenzie	44,093.86
Devereaux, Aimee	28,848.09	Madden, Harley	255.00	Spurgin, Jill	340.00
Diaz, Silvia	30,644.64	Martens, Mike	71,653.62	Steffen, Kyle	5,047.83
Dietrich, Lea	24,838.48	Mason, Ronald	12,932.86	Stine, Tammy	44,633.76
Dyer, John	340.00	Mcmahon, Anjanette	35,731.86	Strom, Drew	42,171.31
Egeland, Thomas	39,695.82	Merrill, Jeffrey	62,195.44	Swalve, Kevin	45,665.84
England, Roger	12,919.63	Merwald, Nicholas	49,748.27	Tangen, Judy	32,077.14
Evans, Warren	300.00	Minion, Diann	54,512.82	Tholkes, James	360.00
Ewen, Alex	46,122.86	Moore, Brenda	41,258.85	Tietje, Deborah	47,339.66
Faas, Dillon	52,895.67	Moorman, Mary	37,514.39	Towell, Lu wanda	38,502.36
Fischer, Jarrod	432.80	Myhre, Paula	9,777.50	Trotter, Savanna	7,960.51
Fisher, Allison	34,660.63	Nath, Anthony	110.17	Ukasick, Dawn	4,133.41
Fisher, Joel	3,981.02	Oleson, Lucas	46,550.16	Weringa, Tanner	29,640.81
Fredericksen, Travis	51,022.78	Olson, Kevin	63,020.90	White, Jill	29,831.04
Gallagher, Kelli	3,005.00	Olson, Kimberly	13,722.21	Wilson, Travis	45,737.82
Hansen, Douglas	78,319.56	Olson, Rosalise	66,566.34	Woldruff, Linda	31,441.11
Harvego, Laurie	51,456.59	Patrick, Melissa	43,794.76	Zerke, Vicki	1,401.43
Hash, Roger	28,430.70	Pluth, John	28,430.70	Zigrang, Joshua	50,092.88
Haukoos, Gene	300.00	Preston, Corrin	35,706.15	Total Wages:	3,713,520.37
Henricksen, Garrett	46,556.07	Preston, Kathleen	61,647.72		

Barb Bohm, Emmet County Assessor, came before the Board to present the proposed increase for Eagle View/Pictometry's second flight. The total proposed cost for the second flight is \$95,226.00, which is an increase of \$4,494.00 from the current contract, divided by 3 years, would be a yearly increase of \$1,498. Bohm stated that by doing this, it will give us better coverage and pixels in the rural areas. The Board of Supervisors' share is 16% of the costs. The Board's increase would be \$239.00 for the next 3 years. Their current share being \$4,744.00 adding the increase of \$239.00 for the next 3 years equaling a total of \$4,983.00. It was moved by Quastad, seconded by Hash to change the pixel resolution on the second flight and approve these proposed increases in costs. All ayes, motion carried.

It was moved by Hash, seconded by Quastad, to approve paying for the Security System for the Emmet County Courthouse out of the LOSST (Local Option Sales & Service Tax) funds for \$21,337.83 for the Security System from Midwest Technology's bid of \$19,837.83 adding an additional \$1500 for three outdoor security cameras. All ayes, motion carried.

The Board reviewed the Manure Management Plans for Owner, Daybreak Foods, Inc., Facility name. Daybreak Foods Oakridge Farm #58698; another for owner, Jay Gunderson, Facility name J & R Inc Site II #58943; and third a Nutrient Management Plan and MMP for Facility Name Olson site #67583, owner Eric Olson.

The Board also reviewed two letters from the DNR for Authorization to use for the Jack Creek 26 Site, Facility ID #70408 and the Denmark 32 Site, Facility ID #70337.

It was moved by Quastad, seconded by Hash to have the Board Chair sign two joint drainage claims for Emmet/Kossuth #EK4 for Line 22 repair for \$391.00, paid to Anderson Tiling and a claim for EK4 Line 21 repair for \$150.00 paid to Anderson Tiling. All ayes, motion carried. The joint claims have been sent to Kossuth for signage. These bills were erroneously paid by Emmet County and were now forwarded on to control county Kossuth for reimbursement back to Emmet County.

At 11:25 a.m, it was moved by Quastad, seconded by Hash, to move the meeting into closed session pursuant to Iowa code 21.5(i). Roll call vote was taken: Ayes: Schumacher, Hash, Quastad, Pluth Nays: None. All ayes, motion carried, meeting moved into closed session.

At 11:50 a.m. it was moved by Quastad, seconded by Hash, to move out of closed session. All ayes, motion carried. The meeting moved out of closed session.

It was moved by Schumacher, seconded by Quastad to have the Mental Health Advocate under the oversight of the Board of Supervisors. All ayes, motion carried.

Motion was made by Quastad, seconded by Hash, to adjourn the meeting at 11:53 a.m. All ayes, motion carried.

Colleen Anderson, Assistant to the Auditor

John Pluth, Chair