

Approved Minutes Emmet County Board of Supervisors

January 8, 2019

Regular Meeting 9:00 a.m.

Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad, Vice-Chair
Roger Hash
Tim Schumacher

Absent:
Vacancy position

John Pluth, Chair, called the meeting to order with four Board Members present. Motion was made by Schumacher, seconded by Hash, to approve the minutes from last week's meeting pending a correction, also approving them for publication. All ayes, motion carried.

During public forum, the Board discussed two positions that they will need to reappoint on the Committee to Assess Damages. They will appoint Alan Madden to replace Dale Johanson, persons having knowledge of property in the County and Dan Jorgensen, representing owners of City Property, replacing Darryl Anderson, who moved to the Estherville area. In addition, Hash stated that for a member on the Estherville Area Partnership for Growth (E.A.P.G.) Board, he would contact Dave Welch to see if he would be willing to serve on this committee.

At 9:10 a.m. Rick Hopper, Engineer, and Derek Behrens, Engineering Intern, from Jacobson-Westergard & Associates presented the Preliminary Engineering Report for joint drainage district ED#3 (Emmet & Dickinson Counties). Emmet County is the control county for this drainage district. Emmet and Dickinson Counties, joined the meeting telephonically. Engineer Hopper stated the purpose of this meeting is to accept the Preliminary Engineering Report and set a public hearing date. The engineering report has three options with one additional option proposed. Discussion was held between both Boards with Hopper summarizing each option. Pluth asked the question to Hopper about a private tile that is not included within any of the options, which they had discussed at the earlier meeting that they wanted to include within an option. Hopper stated that you would have to adopt a Resolution accepting that the tile be included.

Hopper stated that the public hearing has to be at least 40 days out from the Boards' acceptance of the Preliminary Engineering Plan, that being today. Hopper asked both Boards if February 19, 2019 would work for the public hearing for them and the Auditor's office. Dickinson County stated that the 19th would work for them and Emmet County Board agreed. All landowners and the newspapers will need to be notified with Notice of Public Hearing, at least 20 days before the public hearing date of February 19.

It was moved by Dickinson County by Board Member Steve Clark, seconded by Kim Wermersen to accept the Preliminary Engineering Report for ED #3. Roll call vote was taken: Ayes: Clark, Wermersen, Fairchild, Jordan, and Leupold. Nays: None All ayes, motion carried.

It was moved by Dickinson County Board members Pam Jordon, seconded by Steve Clark, to set the public hearing date and time for joint drainage district ED#3 between Emmet and Dickinson County at the counties respective boardrooms, for February 19, 2019 at 9:30 a.m. Roll call vote: Ayes: Jordon, Clark, Wermersen, Fairchild and Leupold. Nays: none. All ayes, motion carried.

It was moved by the Emmet County Board members Schumacher, seconded by Hash, to accept the Preliminary Engineering Report for joint drainage district ED#3. Roll call vote was taken: Schumacher, Hash, Quastad and Pluth. All ayes, motion carried.

It was moved by Emmet County Board member Quastad, seconded by Schumacher, to set the Public Hearing date for joint drainage district ED#3 for February 19, 2019 at 9:30 a.m. Roll call vote was taken: Schumacher, Hash, Quastad & Pluth. All ayes, motion carried.

The public hearing for drainage district ED#3 will be held in each respective County, joining telephonically, and a decision will be made at the public hearing on which option to select. Hopper stated that you may want to select a couple of the options and then they go out and do the field work and tile locates.

Kiley Miller, President of Iowa Lakes Corridor, and Lyle Hevern, Emmet County Economic Developer, met with the Board to present their annual presentation. Miller thanked the Board for all their support and asked the Board of they would continue their support for FY2020. He stated that the reason for also bringing in Hevern, is that I wanted to take some time to share how we are working together. The strength of this Emmet County partnership is one of the best things for us. We are recruiting a company right now, a technology company, which has voiced their opinion that if they get the money, Estherville is surely a consideration in Studio 12. This all started with a call to the corridor. Miller stated that we continue to do the Best of Iowa interviews for companies. Hevern stated that two new homes are proposed to be built by individuals in Meadows Subdivision.

It was moved by Hash, seconded by Schumacher, to approve the County's claims as listed in the claims register. All ayes, motion

carried.

It was moved by Quastad , seconded by Hash, to approve the County's drainage claims. All ayes, motion carried.

Gross Pay 2018 December

Total Gross Payroll	\$425,387.41
County Share IPERS	\$27,778.49
County Share FICA	\$17,846.59
County Share Medicare	\$4,173.86
County Share Health Ins.	\$67,674.63

Claims Paid Prior to 01/08/2019

DATE	VENDOR	PURPOSE	AMOUNT
12/14	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,441.08
12/14	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$70,564.62
TOTAL			\$73,005.70

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	109.39
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	REPAIRS	560.90
ADAMS, DARRIN	FIREARMS QUALIFICATIONS	100.00
ADAMS, LOREN "TEX"	MILEAGE	39.24
ALLIANT ENERGY	ARMSTRONG REPEATER	1,369.52
ANDERSON TILING	DD 81 REPAIR	270.00
ANDERSON, ERIC	BATTERY REIMBURSEMENT	61.75
ANDERSON, JIM	SNOW REMOVAL	90.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	RENEWAL ADS	1,075.22
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	FUEL	277.20
ARNOLD MOTOR SUPPLY LLP	PARTS	560.00
AT & T	E911 ACCESS	47.05
AUDITOR OF STATE	AUDIT FILING FEE	625.00
AVERA HOLY FAMILY HEALTH	TESTING	161.46
AVERA MED GROUP ESTHERVILLE	PRISONER MEDICAL CARE	262.25
B & B FARM DRAINAGE INC	DD ED 79 REPAIR	30,235.10
BLACK HILLS ENERGY	UTILITIES	3,022.77
BLAIR, BRANDON	SNOW REMOVAL	85.00
BLUE TARP FINANCIAL	TOOLS	1,332.99
BOHM, BARBARA	Mileage	126.00
BOMGAARS SUPPLY	NATURALIST SUPPLIES	283.47
BROWN'S HEAVY EQUIP INC	PARTS	530.15
BURTON, DANIEL	EXPENSE REIMBURSEMENT	13.35
BUSINESS CARD	EXPENSES	726.77
CAASA	MONTHLY PAYMENT	291.66
CDW GOVERNMENT INC	OFFICE SUPPLIES	3,179.03
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	3,421.00
CENTURYLINK	PHONE	547.72
CENTURYLINK	CONSERVATION PHONE	34.52
CINTAS	FIRST AID SUPPLIES	41.67
CITY OF DOLLIVER	UTILITIES	90.00
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,333.33
CITY OF ESTHERVILLE	GENERAL ASSISTANCE	6,253.63

CITY OF RINGSTED	UTILITIES	56.14
CONSOLIDATED MANAGEMENT	TRAINING MEALS	14.46
COUNSEL OFFICE & DOCUMENT	COPIER	232.33
CRYSTEEL MANUFACTURING, TBEI	PARTS	1,826.00
DAN'S REPAIR	TIRE SERVICE	126.00
DATAMAXX APPLIED TECHNOLOGIES	OMNI FORCE BROWSER	516.00
DAVIS-OETH, WALTER	EXPENSE REIMBURSEMENT	35.69
DES MOINES STAMP MFG CO	OFFICE SUPPLIES	71.00
DEVEREAUX, AIMEE	MILEAGE AND EXPENSES	221.10
DICKINSON CO SHERIFF	SERVICE OF PAPERS	34.00
DIETRICH, LEA	POSTAGE REIMBURSEMENT	5.50
DOCKENDORF EQUIPMENT CO.	PARTS	1,603.05
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	201.65
DON'S TRUCK SALES INC.	PARTS	1,687.90
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELLIS, TIMOTHY G	CONSULTING FEES	4,150.00
EMMET CO ENGINEER	Fuel	2,943.03
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,870.83
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	243.91
EMMET CO TREASURER	POSTAGE	561.35
EMMET COUNTY EMA	E911 SERVICES CONTRACT	6,750.00
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	3,239.76
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	471.56
ESRI INC	ArcGIS Maintenance	1,272.82
ESTHERVILLE AREA CHAMBER OF CO	FARM & HOME SHOW	145.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	PRISONER MEDS	57.89
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,209.00
ESTHERVILLE NEWS AND SPIRIT	RENEWAL ADS	1,214.83
ESTHERVILLE PAINT AND	SUPPLIES	2,103.79
ESTHERVILLE PRINTING CO	SIGNATURE STAMPS	390.84
EWEN, ALEX	CELL PHONE REIMBURSEMENT	38.85
EXECUTIVE TECHNOLOGIES, AMES	COPIER	108.13
EXECUTIVE TECHNOLOGIES, INC	COPIER	358.99
FLEETPRIDE	PARTS	301.25
FORCE AMERICA DISTRIBUTING LLC	PARTS	140.63
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS	EQUIPMENT	899.91
GLAXOSMITHKLINE	VACCINES	153.19
HANSEN, DOUGLAS	CELL PHONE REIMBURSEMENT	290.00
HARRISON TRUCK CENTERS	PARTS AND EQUIPMENT	238,821.94
HASH, ROGER	NASAL RANGER MASKS	693.00
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HOME IMPROVEMENT CENTER	PARTS & SUPPLIES	96.35
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SHOP SUNDRY	153.72
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	116.00
HOPE HAVEN	CUSTODIAL SERVICES	174.41
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HY-VEE ACCOUNTS RECEIVABLE	OFFICE SUPPLIES	859.58
IA DEPT OF NAT RESOURCES	WELL PERMIT FEES	175.00
IA PUBLIC HEALTH ASS'N	DUES	250.00
IA WATER WELL ASSOCIATION	DUES	75.00
ICS JAIL SUPPLIES INC	JAIL UNIFORMS	110.02
IOWA DEPT OF TRANSPORTATION	SERVICE AND REPAIRS	50.00
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	681.80
IOWA LAKES REGIONAL WATER	UTILITIES	133.75
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	200.00

IOWA SECRETARY OF STATE	NOTARY	30.00
IOWWA	MEMBERSHIP	105.00
ISAA	Association Dues	680.00
ISAC EDUCATION	SPRING SCHOOL	380.00
ISAC UNEMPLOYMENT	4TH QTR 2018 UNEMPLOYMENT	1,561.15
ISACA - DISTRICT II, ROXANNA MORITZ	FY19 ISACA DIST II DUES	20.00
JACOBSON-WESTERGARD & ASSOC IN	DD ED 3 IMPROVEMENTS	347.50
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	875.82
JOHN DEERE FINANCIAL	FILTERS	460.16
JOHNSTON AUTO STORES	PARTS & SUPPLIES	246.73
JUHL, BEVERLY	MILEAGE	1,006.00
K & H CO-OP OIL CO.	LP FOR SHEDS	974.23
KAMINSKI, THEODORE	MILEAGE	20.87
KELTEK INCORPORATED	OFFICE SUPPLIES	113.33
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KOENE, PIET J	INTERPRETING SERVICES	701.25
KOSSUTH CO IA SHERIFF	SERVICE OF PAPERS	54.61
LACAL EQUIPMENT INC	PARTS	1,061.26
LAIR TILING & EXCAVATION INC	DD 96 REPAIR	5,192.07
LANGUAGE LINK	INTERPRETING	41.73
LAWSON PRODUCTS INC	PARTS	429.51
M.E.'S BODY SHOP	REPAIRS	312.00
MAIL SERVICES	RENEWAL NOTICES	304.66
MARCO (DALLAS)	COPIER	362.18
MARCO (MPLS)	COPIER	68.70
MARTENS, MIKE	TRAINING EXPENSE REIMBURSEMENT	175.00
MAXYIELD COOPERATIVE	GASOHOL	45.21
MEDIACOM	PHONE/INTERNET	1,393.67
MIDAMERICAN ENERGY CO	UTILITIES	141.18
MID-AMERICAN RESEARCH CHEMICAL, CORP	OIL	483.92
MIDWEST GARAGE DOORS INC	SHOP REPAIRS	4,252.00
MIDWEST TECHNOLOGY SERVICES	PHONE SERVICE	75.00
MINION, DIANN	MILEAGE	72.90
MOCIC	MEMBERSHIP FEES	100.00
MOORMAN, MARY	CELL PHONE REIMBURSEMENT	120.50
MSC - CLASS C SOLUTIONS GROUP	PARTS	1,722.08
MYHRE, PAULA	MILEAGE	58.50
NAPA AUTO PARTS ESTHERVILLE	PARTS	642.86
NORTH IA LUMBER & DESIGN	PARTS	81.60
NW IOWA REGIONAL HOUSING	FY19 LOCAL MATCH	4,630.00
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES	603.20
OLSON, BRUCE	WALL REPAIR	350.00
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	OFFICE SUPPLIES	524.75
PALO ALTO COUNTY SECONDARY ROA	CONFERENCE LODGING	312.80
POSTMASTER	POSTAGE	121.00
POWER PLAN	PARTS	23.12
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	116.00
PRESTON, KATHLEEN	CELL PHONE REIMBURSEMENT	188.50
PRO COOP POCAHONTAS	FUEL & OIL	4,748.22
RDI, INC	IT SUPPORT, PROBES & SERVICE	1,039.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	PUBLICATIONS	486.16
RINGSTED LIBRARY	MONTHLY PAYMENT	403.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	56.45
RIVER VALLEY TELECOMMUNICATION	PHONE	767.67

ROCK ISLAND CO IL SHERIFF	SERVICE OF PAPERS	94.04
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	194.50
S & R AUTO AND TIRE, INC	PROPANE	484.51
SANFORD HEALTH CLINIC	AUTOPSY	1,753.20
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SIOUX CITY FOUNDRY CO.	WELDING SUPPLIES	636.36
SIOUX FALLS CRANE & HOIST INC	HOIST	3,074.35
STALLS FARM & HOME	GENERATOR SUPPLIES	1,713.17
STAR LEASING LLC	COPIER	118.67
STARNET - RIVER VALLEY TEL CO	E911 ACCESS	69.00
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	426.89
SUNSET LAW ENFORCEMENT LTD	SHIPPING	7.79
TERRIL TELEPHONE CO.	E911 ACCESS	5.68
TEXAS REFINERY CORP.	FUEL ADDITIVE & STABILIZER	2,987.33
THE STYLE LOFT	UNIFORM	48.00
TIETJE, DEBORAH	MILEAGE	15.00
TRITECH FORENSICS	TEST KITS	119.31
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	56.08
TYLER TECHNOLOGIES	EAGLE RECORD	968.75
UKASICK, DAWN	MILEAGE	13.00
UNIFORM DEN	UNIFORMS	188.15
UNIVERSITY OF NORTHERN IOWA, OFFICE OF BUSINESS OPS	NATURALIST SUPPLIES	155.00
UPPER DES MOINES OPPORTUNITY	2ND QTR ALLOCATION OCT-DEC 2018	7,988.50
VERIZON WIRELESS	EMA ROUTER	1,596.39
WAGNER, DOROTHY	INTERPRETER	60.00
WAHLTEK INC	MAINTENANCE AGREEMENT	2,503.00
WATSON & RYAN PLC	Legal Services - PAAB	3,443.30
WELLS FARGO, ELITE CARD PAYMENT CENTER	EXPENSES	766.85
WEST PAYMENT CENTER	WESTLAW	528.66
WESTLAW/THOMSON REUTERS	WESTLAW	285.00
WILSON, TRAVIS	TIRE BALANCING	10.00
WINDSTREAM	CRISIS LINE	57.04
WINDSTREAM	PHONE	186.00
WINTHER STAVE & CO LLP	6/30/18 AUDIT FINAL BILLING	3,200.00
WOLDRUFF, LINDA	MILEAGE	26.00
WOODWARD YOUTH CORPORATION	SHELTER CARE	1,399.50
YOUNG BROS LAWN PROTECTION INC	LAWN CARE	183.75
ZIEGLER INC.	PARTS	13,511.47
	GRAND TOTAL	434,086.71

The Board reviewed the quarterly reports for the Auditor, Recorder, Sheriff, Veteran's Affairs and also reviewed the Treasurer's semi-annual report.

It was moved by Schumacher, seconded by Hash, to have Chair sign three joint claims for joint drainage district ECD#61 (Emmet, Clay and Dickinson counties). All ayes, motion carried. One claim is payable to Jacobson-Westergard & Associates for Engineering Service for Branch 61 cleanout and November reclassification for \$633.00. The second joint claim is payable to Rezac Machine Shop for Branch 61 cleanout for \$48,657.60. The third claim is made payable to Ron Eick for repair work on ECD#61 for \$248.50. The claims will be sent back to Dickinson County, control county, for payment.

It was moved by Schumacher, seconded by Hash, to have Chair sign joint claim for drainage district ED#79 (Emmet and Dickinson Counties) for \$632.50 payable to B & B Farm Drainage for backhoe hours and labor to research tile and look for the problem. All ayes, motion carried. The joint claim will be sent to Dickinson County for approval and be paid by control county, Emmet.

It was moved by Schumacher, seconded by Hash, to have Chair sign the joint claim for drainage district EPA#17 (Emmet and Palo Alto counties) for \$14,820.00 made payable to B & B Farm drainage to clean ditch and repair outlets per Petition filed. All ayes, motion carried. The joint claim will be sent to Palo Alto County for approval and be paid by control county, Emmet.

It was moved by Schumacher, seconded by Hash, to have Chair sign the joint claim for drainage district ED#3 (Emmet –Dickinson

counties) payable to Jacobson-Westergard & Associates for \$347.50 for engineering and improvements. All ayes, motion carried. The joint claim will be sent to Dickinson County for approval and be paid by control county, Emmet.

The Board reviewed the Manure Management Plan (MMP) for owner, Rush Creek Non-Stock Coop, Facility name Rush Creek Non-Stock Coop #61255.

At 10:30 a.m., it was moved by Quastad, seconded by Hash, to go into closed session pursuant to Iowa Code Chapter 21.5(1)(c) to discuss pending litigation. Roll call vote was taken: Ayes: Schumacher, Hash, Quastad and Pluth Nays: None. Motion carried, meeting moved into closed session.

It was moved by Schumacher, seconded by Hash, to come out of closed session. All ayes, motion carried. The meeting moved out of closed session.

It was moved by Schumacher, seconded by Hash to accept the Settlement Agreement between Emmet County and Farmers Union Industries, the parent company of the Central Bi-Products rendering plant. Ayes: Schumacher, Hash, Quastad and Pluth. Nays: none. Motion carried.

Attorney Doug Gross stated,” that they appreciate the good will of both parties in which they approached this. We are committed to being a good neighbor and a good citizen of this community and I think this Agreement reflects the extraordinary lengths we are going to in order to prove to you that we are going to be a good neighbor.” He thanked everyone for their patience and their willingness to work with us.

A motion was made by Schumacher, seconded by Hash, to adjourn the meeting at 11:15 a.m. All ayes, motion carried.

Colleen Anderson, Assistant to the Auditor

John Pluth, Chair