

Approved Minutes Emmet County Board of Supervisor Minutes
March 12, 2019 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad Vice-Chair
Tim Schumacher
Todd Glasnapp
Absent: Roger Hash

At 9 a.m., Pluth, Chair, called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Schumacher, seconded by Glasnapp, to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Quastad stated that he had an odor complaint this morning at 6:35 a.m. and acted upon it. He believes the odor was less than 2 to 1.

Walter Davis-Oeth, Emmet County Engineer, came before the Board. He discussed snow blowers with the Board. He also discussed tools/equipment that the shop foreman stated are outdated. They may take those tools/equipment to a sale, possibly Armstrong's sale. With rain in the forecast, ditches are full and culverts are frozen. The Engineer realizes this will be problematic, with the possibility of water going over the roads. He stated that we are aware of the situation and will do whatever we can to alleviate this. Most of our equipment is back up and running at this time.

At 9:30 a.m., Chair Pluth opened the public hearing for the FY2020 Emmet County Budget. Present was Auditor, Amy Sathoff, Emmet County Board members, Pluth, Quastad, Schumacher, and Glasnapp; absent was Roger Hash and Colleen Anderson, Clerk to the Board. Media present were Ed Funston, Mike Tiedemann and Amy Peterson. There were no written comments received and no other members from the public were present for comments. Sathoff explained her prepared handouts to the Board. It was moved by Schumacher, seconded by Quastad to close the public hearing. All ayes, motion carried.

It was moved by Schumacher, seconded by Glasnapp to adopt Resolution #19-05 concerning the Compensation Board's recommendation, reducing their salary recommendation of 4% to 2.5%. The Board will give a 2.5% salary increase to the Attorney, Auditor, Recorder, Sheriff, Treasurer and the Supervisors. Roll call vote was taken: Ayes: Schumacher, Quastad, Glasnapp and Pluth Nays: none Absent: Hash. All ayes, motion carried. Resolution #19-05 reads as follows:

**RESOLUTION 19-05
EMMET COUNTY COMPENSATION BOARD RECOMMENDATION**

WHEREAS, the Emmet County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Emmet County Compensation Board met on January 7, 2019 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2019:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$55,278.73	4%	\$57,489.88
County Attorney	\$79,419.93	4%	\$82,596.73
Recorder	\$55,278.73	4%	\$57,489.88
Sheriff	\$72,660.38	4%	\$75,566.80
Supervisors	\$28,830.17	4%	\$29,983.38
Treasurer	\$55,278.73	4%	\$57,489.88

THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors approved the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2019:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$56,660.70	2.5%
County Attorney	\$81,405.43	2.5%
Recorder	\$56,660.70	2.5%
Sheriff	\$74,476.89	2.5%
Supervisors	\$29,550.92	2.5%
Treasurer	\$56,660.70	2.5%

Approved this 12th day of March 2019.

EMMET County Board of Supervisors
John Pluth, Chairperson

ATTEST:
Amy M. Sathoff, Auditor

The Board was presented with Resolution #19-06 for adoption of the FY2020 Budget. It was moved by Quastad, seconded by Schumacher, to adopt Resolution #19-06. Roll call vote was taken: Ayes: Schumacher, Quastad, Glasnapp and Pluth. Nays: none Absent: Hash. All ayes, motion carried. Resolution #19-06 reads as follows:

**RESOLUTION 19-06
ADOPTION OF FY2020 EMMET COUNTY BUDGET**

WHEREAS, the Emmet County Board of Supervisors held the FY 2020 Budget Public Hearing on Tuesday, March 12, 2019 at 9:30 a.m.

THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors approves the FY2020 Budget as lower than the published property tax dollars levied and as presented to the Board and shown below:

(This Resolution in its entirety can be viewed in the Auditor's Office at 609 1st Ave N Estherville or on the County's website at www.emmetcountyyia.com)

Resolution #19-07 was presented to the Board for adoption. This Resolution is petitioning the Governor and Legislature of Iowa to revise Iowa code 53.17(2), pertaining to absentee ballots. It was moved by Glasnapp, seconded by Quastad, to adopt Resolution #19-07. Roll call vote was taken. Ayes: Glasnapp, Quastad, Schumacher, Pluth. Nays: none Absent: Hash. All ayes, motion carried. This Resolution reads as follows:

**RESOLUTION 19-07
A RESOLUTION PETITIONING THE GOVERNOR AND LEGISLATURE OF IOWA TO REVISE IOWA CODE 53.17(2)
PERTAINING TO ABSENTEE BALLOTS**

WHEREAS, county commissioners of elections receive absentee ballots after polls close on Election Day; and

WHEREAS, to be counted, said absentee ballots must be "clearly postmarked by an officially authorized postal service or bear an intelligent mail barcode traceable to a date of entry into the federal mail system not later than the day before the election and received by the commissioner not later than noon on the Monday following the election" (Iowa Code 53.17(2)); and

WHEREAS, the federal mail system is outside jurisdiction of Iowa Law and cannot guarantee either prescribed method of authentication as a basis for qualifying such absentee ballots for counting (acknowledged in Iowa Administrative Code 721-21.6303(53)); and

WHEREAS, absent prescribed evidence of registration in the federal mail system, said absentee ballots are disqualified from lawful counting; and

WHEREAS, disqualified and uncounted absentee ballots in close races cast doubt among voters as to the legitimacy of election results; and

WHEREAS, such disqualified and uncounted absentee ballots have been cause to contest election results in district court and the Iowa House of Representatives.

NOW THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors do hereby petition the Governor and Legislature of Iowa to simplify the standard for counting absentee ballots by revising Iowa Code 53.17(2) as follows:

In order for the ballot to be counted, the return envelope must be received in the Commissioner's office before the polls close on election day. ~~or be clearly postmarked by an officially authorized postal service or bear an intelligent mail barcode traceable to a date of entry into the federal mail system not later than the day before the election and received by the commissioner not later than the day before the election and received by the commissioner not later than noon on the Monday following the election.~~

Approved this 12th day of March 2019.
EMMET County Board of Supervisors
John Pluth, Chairperson

ATTEST:
Amy M. Sathoff, Auditor

It was moved by Schumacher, seconded by Glasnapp, to approve the County claims as listed in the claims register. All ayes, motion carried.

It was moved by Quastad, seconded by Glasnapp, to approve the County's drainage claims presented. All ayes, motion carried.

Gross Pay 2019 February

Total Gross Payroll \$416,669.75

County Share IPERS	\$27,251.48
County Share FICA	\$17,394.32
County Share Medicare	\$4,068.09
County Share Health Ins.	\$66,911.26

Claims Paid Prior to 03/12/2019

DATE	VENDOR	PURPOSE	AMOUNT
2/15	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$9,089.44
2/15	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$70,563.62
2/15	IOWA DRAINAGE ASSOC	ENGINEERS MEETING	\$35.00
2/15	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,121.57

TOTAL \$81,809.63

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICES	110.95
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	SUPPLIES	182.23
ADVANCED SYSTEMS INC (DALLAS)	COPIER	207.04
ADVANCED SYSTEMS INC (WATERLOO)	COPIER	275.50
AED MARKET	AED BATTERY AND PADS	100.30
AHLERS & COONEY P.C.	PROFESSIONAL SERVICES	1,995.70
ALLIANT ENERGY	ARMSTRONG REPEATER	1,967.10
ALPHA WIRELESS COMM.	MOBILE RADIO	888.00
ANDERSON TILING	DD55 REPAIR	385.00
ANDERSON, JIM	ANNEX SNOW REMOVAL	570.00
ARMSTRONG AMBULANCE SVC.	MONTHLY PAYMENT	330.00
ARMSTRONG HISTORICAL SOC	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	PUBLIC NOTICE	948.89
ARMSTRONG SENIOR CITIZEN	MONTHLY PAYMENT	150.00
ARMSTRONG SERVICE CENTER	GAS	270.04
AT & T	E911 ACCESS	43.65
AVERA HOLY FAMILY HEALTH	PRISONER MED EXPENSES~	2,139.75
AVERA MED GROUP ESTHERVILLE	PRISONER MED EXPENSES~	236.30
AXON ENTERPRISE, INC	BATTERY~	50.00
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	290.00
BAUM HYDRAULICS CORP	WELDING SUPPLIES	189.70
BCN TELECOM	BCN LONG DISTANCE	115.47
BLACK HILLS ENERGY	UTILITIES	4,585.74
BLAIR, BRANDON	ANNEX SNOW REMOVAL	150.00
BLANCO, YESENIA	INTERPRETER	289.43
BOMGAARS SUPPLY	NATURALIST SUPPLIES	55.07
BUSINESS CARD	EXPENSES	1,029.29
CAASA	CRISIS LINE REIMBURSEMENT	381.58
CENTRAL IA JUV DETENTION CTR	SHELTER CARE	1,037.10
CENTURYLINK	PHONE	631.05
CENTURYLINK	CONSERVATION PHONE	35.08
CINTAS	FIRST AID SUPPLIES	20.90
CITY OF ARMSTRONG	UTILITIES	5.85
CITY OF ESTHERVILLE	MONTHLY PAYMENT	2,333.33
CITY OF ESTHERVILLE	GA UTILITIES	6,240.70
CITY OF RINGSTED	UTILITIES	68.98
CITY OF WALLINGFORD	UTILITIES	35.75
CLAY COUNTY SHERIFF DEPT	SERVICE OF PAPERS	68.00
COUNSEL OFFICE & DOCUMENT	COPIER	206.21
CREECH MD, JAMES	MEDICAL EXAMINER FEES	200.00
CRYSTEEL MANUFACTURING, TBEI	PLOW TRUCK	100,632.44
DAN'S REPAIR	TIRE MOUNTING AND DISPOSAL	57.00
DAVE SYVERSON INC.	PARTS	490.50
DES MOINES STAMP MFG CO	NOTARY STAMP~	48.55

DEVEREAUX, AIMEE	MILEAGE	144.00
DICKINSON CO SHERIFF	SERVICE OF PAPERS	34.00
DLT SOLUTIONS LLC	RENEWAL	1,084.74
DON'S TRUCK SALES INC.	PARTS	166.11
DUITSMAN PLUMBING & HEATING	JAIL PLUMBING REPAIRS	9,811.48
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
EMMET CO ENGINEER	Fuel	2,403.59
EMMET CO FAIRGROUNDS	MONTHLY PAYMENT	3,870.83
EMMET CO HISTORICAL SOC	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	TRANSPORT FEES	417.49
EMMET CO TREASURER	POSTAGE	700.80
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	44.63
ESRI INC	ARCGIS MAINTENANCE	3,500.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE DRUG	POSTAGE AND INCENTIVES	150.08
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,209.00
ESTHERVILLE NEWS AND SPIRIT	WANT AD	654.00
ESTHERVILLE PAINT AND	LOCK KEY	15.00
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES~	249.50
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
EXECUTIVE TECHNOLOGIES, INC	COPIER	358.99
FAREWAY STORES	MISC GRANT	8.97
FARM & HOME PUBLISHERS	PLAT BOOKS	668.00
FLOR-DRI SUPPLY CO INC	CALCIUM CHLORIDE FLAKE	9,275.20
FORCE AMERICA DISTRIBUTING LLC	PARTS	65.52
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GALLS/QUARTERMASTER	BATTERY~	34.99
GOV TECH SERVICES INC	MEETING LODGING	235.20
GOVERNMENT FORMS & SUPPLIES	BUSINESS CARDS	55.00
HARRISON TRUCK CENTERS	PARTS	240.20
HEARTLAND SECURITY SERVICES	ANNEX MONTHLY PAYMENT	445.70
HENRY-OLSON FUNERAL HOMES	FUNERAL	2,000.00
HILTON GARDEN INN	MEETING LODGING	255.36
HOME IMPROVEMENT CENTER	SHOP SUNDRY	15.47
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	58.00
HOPE HAVEN	CUSTODIAL SERVICES	132.13
HOWING, MICHELLE	CELL PHONE REIMBURSEMENT	20.00
HY-VEE ACCOUNTS RECEIVABLE	MEETING SUPPLIES	1,217.87
ICIT	ICIT CONFERENCE	325.00
IOWA CHAPTER OF NENA	ANNUAL SPRING CONFERENCE	115.00
IOWA COUNTY ATTORNEYS ASSOCIAT	CONFERENCE REGISTRATION	325.00
IOWA GREAT LAKES DOORS	DOOR REPAIRS	2,426.01
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,083.33
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	1,166.98
IOWA LAKES REGIONAL WATER	UTILITIES~	133.75
IOWA LAW ENFORCEMENT ACADEMY	EDUCATION~	250.00
IOWA SECRETARY OF STATE	NOTARY RENEWAL~	30.00
IOWA STATE MEDICAL EXAMINER	AUTOPSY	4,253.19
J & J AG SOLUTIONS, J & J LAND INC	WELDING SUPPLIES	149.80
JACOBSON-WESTERGARD & ASSOC IN	DD ED3 IMPROVEMENTS	1,415.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES~	403.25
JENSEN STORES INC	OFFICE REMODEL	4,650.00
JOHN DEERE FINANCIAL	PARTS	573.37
JOHNSTON AUTO STORES	PARTS	757.91
K & H CO-OP OIL CO.	LP	1,379.88
KAMINSKI, THEODORE	MILEAGE	20.88
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
LANGUAGE LINK	INTERPRETING	14.82
LUDWIG, TASHA	EXPENSE REIMBURSEMENT	34.78

MAIL SERVICES	AUTO RENEWAL NOTICES	332.06
MARCO (DALLAS)	COPIER	262.17
MARCO (MPLS)	COPIER	79.20
MATHESON TRI-GAS INC	WISE	287.96
MEDIACOM	PHONE	1,402.47
MICHAELSON INC	DD37 SUBLAT 37 REPAIR~	481.25
MIDAMERICAN ENERGY CO	UTILITIES~	312.03
MID-AMERICAN RESEARCH CHEMICAL, CORP	CUSTODIAL SUPPLIES	357.24
MIDWEST TECHNOLOGY SERVICES	TELEPHONE SYSTEM SERVICE~	75.00
MINION, DIANN	OFFICE SUPPLY REIMB	81.59
MOORMAN, MARY	MILEAGE	35.50
MORPHEW STUDIOS	EMAIL SPAM & VIRUS PROTECTION	1,083.40
MOTOR INN OF ESTHERVILLE	VEHICLE SERVICE	106.19
MYHRE, PAULA	MILEAGE	61.00
NAPA AUTO PARTS EMMETSBURG	PARTS	37.98
NAPA AUTO PARTS ESTHERVILLE	PARTS	407.04
NATIONAL PEN	PENS	157.41
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00
NORTHSTAR ELECTRIC LLC	REPAIRS AND SERVICES~	3,923.48
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE REMODEL~	1,779.40
OFFICE OF THE STATE PUBLIC DEFENDER	INDIGENT DEFENSE FUND	2,715.00
OLSON, ROSALISE	CELL PHONE REIMBURSEMENT	189.20
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	OFFICE SUPPLIES	426.91
PETERSON, PAUL	SAND~	1,269.92
PITNEY BOWES INC	MAINTENANCE AGREEMENT	142.74
POSTMASTER	POSTAGE	35.00
POWER PLAN	PARTS	681.91
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	212.00
PRESTON, KATHLEEN	MILEAGE	29.00
PRO COOP ESTHERVILLE	FUEL~	39.00
PRO COOP POCAHONTAS	FUELS	37,212.89
Q CUSTOM DESIGNS	NATURALIST UNIFORMS	110.00
RDI, INC	IT SUPPORT, PROBES	1,039.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE SVC.	MONTHLY PAYMENT	275.00
RINGSTED DISPATCH	PUBLIC NOTICE~	474.47
RINGSTED LIBRARY	MONTHLY PAYMENT	403.00
RINGSTED SENIOR CITIZENS	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	49.29
RIVER VALLEY TELECOMMUNICATION	PHONE	766.45
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	176.50
S & R AUTO AND TIRE, INC	OIL CHANGE	74.70
SAFELITE FULFILLMENT INC	WINDSHIELD	245.65
SANOFI PASTEUR INC	VACCINES	292.02
SATHOFF, AMY	CELL PHONE & EXPENSES	214.57
SATHOFF, MARK	DD 40 UPPER MAIN A OD - 3 BEAVERS	150.00
SCHUMACHER, TIMOTHY	MILEAGE JAN-FEB 216 MILES	108.00
SECURE BENEFITS	CONSULTING FEE	1,000.00
SPENCER MUNICIPAL HOSPITAL	CPR RECERT~	7.00
SPENCER OFFICE SUPPLIES	PAPER	139.85
STALLS FARM & HOME	MAINTENANCE	403.20
STAR LEASING LLC	COPIER	118.67
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	35.00
STATE HYGIENIC LAB - ACCTS RE	WATER TESTING	249.00
STOREY KENWORTHY/MATT PARROTT	CREDIT	13.71
STORY CO IA SHERIFF'S OFFICE	SERVICE OF PAPERS	19.72
TATMAN, ANTHONY	CRITICAL HIRE SCREENING	30.00

TENDAL, ANNIE	TRANSPORT FEES	36.50
TERRIL TELEPHONE CO.	E911 ACCESS	5.68
TEXAS REFINERY CORP.	GREASE	383.00
THAEMLITZ, FRED	TOOLS	696.98
THE SCHNEIDER CORPORATION	Web Services thru 6/30/19	1,375.00
TIETJE, DEBORAH	EXPENSE REIMBURSEMENT	36.39
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	56.91
TYLER TECHNOLOGIES	EAGLE RECORD	843.75
U.S. POSTAL SERVICE (POSTAGE B	PREPAID POSTAGE	2,500.00
UKASICK, DAWN	MILEAGE	16.00
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	84.00
VANDER HAAGS INC	DRIVESHAFT	26.91
VERIZON WIRELESS	CELL PHONES	2,448.47
WAGNER, DOROTHY	INTERPRETER	104.00
WELLS FARGO, ELITE CARD PAYMENT CENTER	FUEL	388.64
WESTLAW/THOMSON REUTERS	WESTLAW	555.09
WINDSTREAM	CRISIS LINE	18.43
WINDSTREAM	PHONE	258.19
WOLDRUFF, LINDA	MILEAGE	24.50
ZIEGLER INC.	PARTS	5,069.28
	GRAND TOTAL	268,663.43

The Board reviewed two joint drainage claims. The first one presented is for ECD#61 (Emmet, Clay & Dickinson). Dickinson County is the control county for this joint drainage district. The bill is from Jacobson-Westergard & Associates Inc. for a total of \$3,148.

The bill includes engineering services for Branch 61 cleanout for \$202.50 and for January/February Reclassifications costs for the main ditch cleanout for a total of \$2,945.50 for the total of \$3,148.00. It was moved by Schumacher, seconded by Glasnapp, to have the Board Chair sign the joint claim. Claim will be sent back to control county Dickinson for payment.

Another joint claim was presented for Board approval for joint District ED#3. Emmet County is the control county for this joint drainage district. The bill is payable to Jacobson-Westergard & Associates, Inc., for a total of \$1,415.00 for Engineering fees. The joint claim has been forwarded to joint county, Dickinson, for signature and approval. Emmet County will pay this bill when the approval comes back from Dickinson County. It was moved by Schumacher, seconded by Glasnapp, to approve and sign the joint drainage claim. All ayes, motion carried.

Quastad discussed with other board members about re-visiting with the State of Minnesota concerning Emmet County's drainage district #70 and Minnesota's drainage district #56.

The Board reviewed the MMPs (Manure Management Plans) for the following:

Owner New Fashion Pork, Facility NFP Farm 192 – White #64370;

Owner, Jeff Anderson, Facility JANS Farms Inc #2 #57870;

Owner, New Fashion Pork, Facility Farm 238 – Kiburz A #67122.

A motion was made by Quastad, seconded by Glasnapp, to adjourn the meeting at 10:25 a.m. All ayes, motion carried.

Colleen Anderson, Clerk to Board of Supervisors

John Pluth, Chairman