

Approved Minutes Emmet County Board of Supervisor Minutes
May 19, 2020 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad Vice-Chair
Roger Hash
Tim Schumacher
Todd Glasnapp

Absent:

Meeting ID: 588 388 9530
Password: 101878
One tap mobile
+13017158592,,5883889530#,,1#,101878# US (Germantown)
+13126266799,,5883889530#,,1#,101878# US (Chicago)

Chairman Pluth called the meeting to order. The Board and those present recited the Pledge of Allegiance. Motion by Glasnapp, second by Quastad to approve the minutes from last week's, also approving them for publication. All ayes, motion carried.

During public forum, the Board discussed current ditch weed spraying by Wallingford. Pluth reported on the recent Iowa Lakes Corridor meeting and Schumacher reported that he would be attending a RIDES meeting this coming week. Schumacher also shared a Workforce Development update.

Emmet County Attorney, Melanie Summers Bauler presented the Departmental Head update on the re-opening of the Courthouse. Updates include:

Treasurer's Office – DOT: Walls should be complete by May 26th, 2020. Then DOT can install the equipment.

Treasurer's Office: Counter plexi glass is complete but still waiting on the divider between Silvia and Katie

Assessor's Office: Plexi glass is on order

Recorder's Office: Plexi glass is purchased and Tom will try to get installed this week.

Auditor's Office: Voting is still going on but voters are encourage to vote curbside. If a voter would insist that they want to vote inside the Courthouse, a voting booth is set up inside the front entry.

Auditor's Office: Plexi glass is currently being utilized by Treasurer's office until theirs is complete.

Courthouse:

- EMA Director Travis Sheridan will order masks.
- Thermascan has been ordered. Brenda Moore has an extra that can be kept at the door for screening.
- Tentative date to re-open the Courthouse to Phase 1 of the reopening plan is May 26, 2020.

Emmet County Treasurer Brenda Moore reported that the contractor informed her that the Counter for the DOT area would not be here until Wednesday, May 27, 2020.

Melanie Summers Bauler gave a District Court update. Plans are being made for plexi glass at the Clerk of Courts counter and court room and trying to figure out how to maintain 6' social distancing while court is in session. This will include two tables for the attorneys.

Emmet County is in line with the other counties in the Third Judicial District as far as our re-opening plan of the Courthouse. Juvenile Court is set to resume on June 15, 2020.

Chairman Pluth opened the Completion Hearing for the Joint Drainage District ED #3 at 9:30 am. Media present were Ed Funston and Mike Tideman. Dickinson County Supervisors joined via Zoom were William Leupold, Steve Clark, Tim Fairchild, Kim Wermersen and Pam Jordan. Jordan Moyer from the Dickinson County Auditor's office also joined via Zoom.

Rick Hopper and Derek Behrens from engineering firm Jacobson-Westergard joined via Zoom and are recommending acceptance of the project. Thirty days after acceptance, final payment would be made to contract B&B Farm Drainage. Hopper will check on a crop damage report for the Boards. Hopper reported that they have all good feed back and that the contractor B&B Farm Drainage will guarantee the work for 1 year after acceptance of the project.

Clark from Dickinson County reported that the Preliminary Contractor had some tiles broken. Jacobson-Westergard reported that B&B Farm Drainage had repaired the damage. Jacobson-Westergard will check with the Preliminary Contractor on how they repaired the other 2 holes.

No written comments were received in Emmet or Dickinson County.

Motion by Quastad, second by Leupold to adjourn the Public Hearing. All ayes, motion carried.

Motion by Schumacher to accept the project, second by Clark. All ayes, motion carried.

Auditor Sathoff and the Board discussed amending the current Emmet County Procurement Policy. Iowa Homeland Security has said that Emmet's should be amended to include emergency procurement, including a potential threshold prior to procuring items.

After discussion, Auditor Sathoff will prepare an emergency procurement amendment for next week's meeting.

Motion by Quastad, second by Glasnapp, to adjourn the meeting at 9:50 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor & Clerk to Board of Supervisors

John Pluth
Chairman