

Approved Minutes Emmet County Board of Supervisor Minutes
June 30, 2020 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad Vice-Chair
Roger Hash
Tim Schumacher
Todd Glasnapp

Absent:

Meeting ID: 879 4733 0834
Password: 312779
One tap mobile
+13126266799,,87947330834#,,,0#,,312779# US (Chicago)
+16465588656,,87947330834#,,,0#,,312779# US (New York)

Pluth, Chair, called the meeting to order. The Board and all present recited the Pledge of Allegiance. Motion by Schumacher, second by Quastad, to approve the minutes from last week's meeting with corrections, also approving them for publication. All ayes, motion carried.

During public forum, Pluth reported that he and Schumacher attended the County Social Services meeting last week. The legislation that would divide the Region has not been signed into law. The Board discussed the State's reasoning for the legislation and that ISAC lobbyist and the Region are asking for support of a line item veto that would allow the Region to remain as is.

Glasnapp informed the Board that he is a Stateline Cooperative member and will need to abstain from any future voting. He also shared that the extra tank storage would be beneficial if there is a shortage of anhydrous and could benefit farmers.

Emmet County Auditor, Amy M. Sathoff presented Colleen Anderson a plaque for her 33 years of dedicated and caring service to Emmet County citizens and co-workers.

Michelle Ingvall from Estherville Abstract Company attended the meeting and thanked Anderson for her service. She also shared information on the Transfer Books in the Auditor's office. Ingvall voiced her appreciation for Anderson's assistance and knowledge of the Real Estate.

Walter Davis-Oeth, Emmet County Engineer, joined the meeting via Zoom. Davis-Oeth presented a quote to mount chassis with Tow Master. The quote is \$19,916 per chassis. Motion by Quastad, second by Hash to approve the quote. All ayes, motion carried.

Davis-Oeth reported that the Tuttle Lake A13 project is coming along well and that the centerline is done. Shouldering should start next week. He also shared that they will be having a pre-construction meeting on the N26 project.

Davis-Oeth shared that graveling is going good and that there have been some COVID19 exposures to deal with.

Emmet County Attorney Melanie Summers Bauler reported on the Department Head meeting held yesterday. Re-opening is going well with no major issues. She reported that the courthouse employees have not had an encounter with anyone refusing to wear a mask. Bauler will be sharing on her Facebook page that citizens conducting business at the courthouse should not be bringing more than themselves into the building if possible. Bauler also reported that the Thermascan seems to be working well and that the Department Heads will continue to meet even after COVID19 to address concerns. The Courts will make a decision within the next few days and the Attorney's office has secured the Roosevelt school (auditorium only) for jury selection if necessary.

Amy M. Sathoff, Emmet County Auditor, presented fiscal year-end transfers and adjustments. Motion by Hash, second by Schumacher, to approve the adjustments and transfers amounts as follows:

End of fiscal year adjustments - June 30, 2020:

Auditor's Transfers:

From General Supplemental Fund	\$	7,212.00	0002-99-1210-000-82089
To Emergency Management Fund-HAZMAT	\$	7,212.00	4000-0-10-0599-904080
From General Supplemental Fund	\$	122,474.00	0002-99-1210-000-82097
To Emergency Management Fund-Disaster	\$	122,474.00	4000-0-10-0599-904079
From Rural Services	\$	1,052,789.00	0011-99-0300-000-81200
To Secondary Road Fund	\$	1,052,789.00	0020-0-20-0300-902000

Auditor Adjustments:

To: Auditor - 02	\$	4,000.00	0001-02-9010-000-10002
From: Information Technology - 52	\$	4,000.00	0001-52-9110-000-10100
To: Medical Examiner - 28	\$	2,500.00	0001-28-1110-000-41300
From: Communications - 37	\$	2,500.00	0001-37-1040-000-10000

All ayes, motion carried.

Motion by Hash, second by Glasnapp, to approve the claims for the County as listed in the claims register except for the following three claims:

1. M.E. Body Shop in the amount of \$119.70 due to a credit was on the account being applied.
2. Regional Transit Authority in the amount of \$5,000 because it was a duplicate annual payment.
3. RSVP in the amount of \$1,500 because it was a duplicate annual payment.

All ayes, motion carried.

Claims Paid Prior to 6/30/2020

DATE	VENDOR	PURPOSE	AMOUNT
6/12	SECURE BENEFITS	FLEX BENEFIT PROGRAM	\$2,853.94
6/12	EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	\$130.00
TOTAL			\$2,983.94

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	LAUNDRY SERVICE	73.00
ACE HARDWARE	OFFICE SUPPLIES	277.36
ADVANCED WATER SYSTEM	WOLDEN REPAIRS~	326.37
AED MARKET	AED EQUIPMENT	110.00
AFLAC	AFLAC PRETAX: PAYMENT	1,340.09
AFSCME / IOWA COUNCIL 61	UNION DUES - SHF DISPATCHERS: PAYMENT	158.00
AHLERS & COONEY P.C.	PROFESSIONAL SERVICES~	48.00
ALLIANT ENERGY	ARMSTRONG REPEATER	204.11
ALLSTATE FINANCIAL WORKPLACE	CANCER PRETAX- ALLSTATE: PAYMENT	335.33
ALPHA WIRELESS COMM.	HANDHELD RADIO	6,234.78
AMERICAN FUNDS	DEF COMP - CAPITAL BANK: PAYMENT	2,953.33
ANDERSON, ERIC	UNIFORM	247.50
ARMSTRONG SERVICE CENTER	GASOHOL	45.98
AVERA HOLY FAMILY HEALTH	VACCINES	69.16
AVERA MED GROUP ESTHERVILLE	TESTING	302.00
B & B FARM DRAINAGE INC	DD EPA 21 LINE B LAT 1 (OD)	13,290.00
BAUER BUILT INC	TIRES	2,880.00
BCN TELECOM	BCN LONG DISTANCE	268.56
BLACK, ATHLYN	06/02/2020	48.50
BOMGAARS SUPPLY	SUPPLIES	44.98
C & G MANUFACTURING LLC	CULVERT TILES	985.00
CARLSON, BARBARA	C19 PRIMARY ELECTION HAZARD PAY	32.00
CDW GOVERNMENT INC	OFFICE EQUIPMENT	1,202.39
CEN TEC CAST METALS PRODUCTS	GRAVE MARKERS	426.92
CENTURYLINK	PHONE	231.52
CENTURYLINK	PHONE	34.78
CHRESTIANSEN, LORI	MILEAGE	8.00
CITY OF ARMSTRONG	UTILITIES	101.75
CITY OF DOLLIVER	UTILITIES	90.00
CLARK, JULIE	C19 PRIMARY ELECTION HAZARD PAY	32.00
CLAY COUNTY	FY 20 BETS GRANT REIMBURSEMENT	62.85
CLAY COUNTY COMMUNITY HEALTH	FY20 BETS GRANT REIMBURSEMENT	6,203.38
COLLECTION SERVICES CENTER	CHILD SUPPORT CASE# 744891: PAYMENT	462.00
COLONIAL PROCESSING CENTER	CANCER PRETAX- COLONIAL: PAYMENT	35.00
COMMUNITY HEATH PARTNERS OF, SIOUX COUNTY	FY20 BETS GRANT REIMBURSEMENT	488.02
COUNSEL	Copies - Ricoh	47.59
DASH MEDICAL GLOVES INC	C19 DISINFECTANT WIPES	99.48
DAVE SYVERSON INC.	PARTS	60.16
DICKINSON COUNTY PUBLIC HEALTH	FY20 BETS GRANT REIMBURSEMENT	747.58
DISTRICT 3 RECORDERS ASSN, %CLAY CO RECORDER	DISTRICT DUES	50.00
DOLLAR GENERAL CHARGES SALES M	INCENTIVES	41.00
DON'S TRUCK SALES INC.	PARTS	122.91
DYER, JOHN	Mileage	40.00
ELECTION SYSTEMS & SOFTWARE IN	MAINTENANCE FEES	9,087.97
EMMET CO AUDITOR	BIO GRANT CHECKS~	165.00
EMMET CO ENGINEER	SERVICE	106.96
EMMET CO PUBLIC HEALTH	FY20 BETS GRANT REIMBURSEMENT	8,627.28
EMMET CO SHERIFF	TRANSPORT FEES	1,726.47
EMMET CO TREASURER	POSTAGE	100,738.28
EMPLOYEE BENEFIT SYSTEMS	PSF CLAIMS ACCOUNT	1,542.38
ENERSON, DAVID	MILEAGE	16.00
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	189.64
ERICKSON, MICHELE	06/02/2020	22.50
ESTHERVILLE NEWS AND SPIRIT	ADS	1,129.27
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	534.54
FERGUSON'S GARDEN CENTER INC	GROUND	166.75
FIRSTNET AT&T MOBILITY	EMA HOTSPOT	658.74
FORCE AMERICA DISTRIBUTING LLC	PARTS	729.19
FORT DODGE ASPHALT COMPANY	A16 & A21 MICRO SURFACING	41,604.00
FUNSTON, KRISTY	06/02/2020	22.50
GALLS	UNIFORMS	122.96
GALLS/QUARTERMASTER	UNIFORM	131.19
GORDON FLESCH (WATERLOO	COPIER	3.41
GOVERNMENT FORMS & SUPPLIES	OFFICE SUPPLIES	263.89
GREAT AMERICA FINANCIAL SVCS	COPIER	112.12
HAASE, BECKY	C19 PRIMARY ELECTION HAZARD PAY	32.00
HAGEDORN CONSTRUCTION, KEITH	GRAVEL CRUSHING	39,291.20

HARLAND TECHNOLOGY SERVICES	FY20 BETS GRANT REIMBURSEMENT	7,447.20
HARRIS SANITATION & SONS INC	SANITATION	740.00
HARRISON TRUCK CENTERS	PARTS	1,168.99
HEARTLAND ASPHALT INC.	ASPHALT PATCHING	1,317,608.36
HOMETOWN DISTRIBUTING LLC, KEVIN BENSCHOTER	SUPPLIES	92.11
HOWING, MICHELLE	06/02/2020	54.50
HUNTSINGER, MARCIA	C19 PRIMARY ELECTION HAZARD PAY	32.00
HY-VEE ACCOUNTS RECEIVABLE	ELECTION SUPPLIES	1,496.32
IA DRAINAGE DISTRICT ASSOC	DUES	7,437.50
INLAND TRUCK PARTS & SERVICE	PARTS	498.94
IOWA DEPARTMENT OF PUBLIC SAFE	IOWA SYSTEM USER FEES	1,590.00
IOWA LAKES REGIONAL WATER	UTILITIES	136.50
IOWA LAW ENFORCEMENT ACADEMY	RECERTIFICATION TUITION	625.00
IOWA PRISON INDUSTRIES	VEHICLE DECALS	241.72
IOWA SECRETARY OF STATE	ELECTION SUPPLIES~	92.78
IPERS	IPERS-CNTY	51,383.93
ISAC	DUE	13,400.00
ISAC EDUCATION & SEAT TRAINING	REGISTRATION~	190.00
ISCTA, TRACEY MARSHALL	ANNUAL MEMBERSHIP	250.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	132.72
JENSEN, MICHELLE	C19 PRIMARY ELECTION HAZARD PAY	32.00
KAMINSKI, THEODORE	MILEAGE	20.88
KCN - KC NIELSEN LTD	GROUNDS	50.26
KILR RADIO	OUTREACH	203.00
KWIK TRIP, CREDIT DEPT	JAIL FOOD	72.84
LAKES REGIONAL HEALTHCARE	FY20 BETS GRANT REIMBURSEMENT	65.66
LARSON, CURT	MILEAGE	150.00
LARY, ROBIN	C19 PRIMARY ELECTION HAZARD PAY	32.00
LAWSON PRODUCTS INC	SUPPLIES	748.21
LEGALSHIELD	LEGALSHIELD: PAYMENT	175.40
LEIFELD, JANET	C19 PRIMARY ELECTION HAZARD PAY	32.00
LEWIS, SUE	MATRON FEES	30.75
LYON CO EMS	FY20 BETS GRANT REIMBURSEMENT	373.50
LYON COUNTY IA AUDITOR	FY20 BETS GRANT REIMBURSEMENT	6,698.47
MAIL SERVICES	AUTO RENEWAL NOTICES	367.47
MARCO (DALLAS)	COPIER	1,112.36
MARCO (MPLS)	COPIER	350.98
MASTERS TOUCH	TAX STATEMENTS & ENVELOPES	557.41
MATHESON, GREG	MILEAGE	75.00
MAXYIELD COOPERATIVE	FUEL	46.00
MCKEAN, PHYLLIS	MILEAGE	90.00
MCKESSON MEDICAL & SURGICAL	VACCINE SUPPLIES	234.72
MEDIACOM	PHONE/INTERNET	173.91
MIDAMERICAN ENERGY CO	UTILITIES	12.13
MIDWEST CARD AND ID SOLUTIONS	LIVE COMMAND SOFTWARE RENEWAL	1,000.00
MIDWEST TECHNOLOGY SERVICES	C19 CONFERENCE CALL INSTALLATION	331.26
MIDWEST WHEEL COMPANIES INC	PARTS	429.21
MINION, DIANN	C19 THERMOMETER EXPENSE REIMBURSEMENT	127.32
MOFFIT, KEITH	FUEL REIMBURSEMENT	14.60
MOTOR INN OF SPIRIT LAKE	REPAIRS	425.74
MOTOR INN OF ESTHERVILLE	TIRE ROTATION	2,248.95
N CENTRAL DIST ASSESSORS ASSN, % JUDY SAMP	Res Properties Training	210.00
NAPA AUTO PARTS ESTHERVILLE	PARTS	371.45
NORTHERN SAFETY CO INC	MEMBERSHIP	149.00
NORTHSTAR BANK ESTHERVILLE	FEDERAL WITHHOLDING TAX-CNTY	72,182.22
NORTHSTAR ELECTRIC LLC	REPAIRS	341.25
OBRIEN CO IA PUBLIC HEALTH EH	FY20 BETS GRANT REIMBURSEMENT	5,016.46
OFFICE ELEMENTS/IA OFFICE SUPP	OFFICE SUPPLIES	77.86
ONE OFFICE SOLUTION, WESTERN OFFICE/DAVIS/PERK	OFFICE SUPPLIES	241.00
ORANGE CITY AREA HEALTH SYSTEM	FY20 BETS GRANT REIMBURSEMENT	4,254.05
O'REILLY AUTOMOTIVE	PARTS	2,310.13
OSCEOLA COMMUNITY HEALTH SERV	FY20 BETS GRANT REIMBURSEMENT	4,352.44
PAKOR, INC.	PASSPORT SCREEN	108.92
PALO ALTO COMMUNITY HEALTH SER	FY20 BETS GRANT REIMBURSEMENT	1,344.62
PERKINS PLUMBING LLC	REPAIRS	326.41
PETERSEN, GAYLE	C19 PRIMARY ELECTION HAZARD PAY	32.00
POMP'S TIRE SERVICE INC	TIRE CAGE	20,098.68
PRO COOP ESTHERVILLE	GAS	18.61
PRO COOP POCAHONTAS	FUEL	11,676.56
PRODUCTIVITY PLUS ACCOUNT	PARTS	83.20
Q CUSTOM DESIGNS	UNIFORMS~	108.00
QUASTAD DRILLING & REPAIR	DD 68 N MAIN BR 1 REPAIR	670.00
QUASTAD, JEFFREY	DD ED 1 MILEAGE	811.00
R & R INDUSTRIES INC	SAFETY VESTS	911.39

RANDY'S BODY & WRECKER INC.	TOWING	125.00
RDI, INC	DIAGNOSE LAPTOP ISSUES	1,495.00
REGIONAL WELLNESS CENTER	REGIONAL WELLNESS CENTER: PAYMENT	650.16
RELIANCE TELEPHONE INC	JAIL REPLACEMENT DVR EQUIPMENT	3,624.00
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED DISPATCH	PUBLIC NOTICE~	30.98
RINGTEL COMMUNICATIONS	E911 ACCESS	330.20
RODRIGUEZ, ROSALIA	MATRON FEES	175.00
S & R AUTO AND TIRE, INC	PICKUP ALIGNMENT	87.71
SCHUMACHER ELEVATOR CO.	ELEVATOR MAINTENANCE	170.78
SIOUX CENTER HEALTH	FY20 BETS GRANT REIMBURSEMENT	1,141.24
SIOUX SALES CO.	PATROL RIFLES	8,587.76
SPENCER HOSPITAL	FY20 BETS GRANT REIMBURSEMENT	90.63
STALLS FARM & HOME	SUPPLIES	593.02
STOREY KENWORTHY/MATT PARROTT	OFFICE SUPPLIES	32.12
SWANSON, KIM	MILEAGE	140.00
TENDAL, ANNIE	MATRON FEES	33.75
TERRIL TELEPHONE CO.	E911 ACCESS	5.68
THAEMLITZ, FRED	TOOLS	200.92
TIETJE, DEBORAH	EXPENSE REIMBURSEMENT~	150.00
TREASURER STATE OF IOWA	STATE OF IOWA TAX WITHHOLDING-CNTY	11,601.00
UNIFORM DEN	UNIFORMS	55.86
UNUM LIFE INS COMPANY	LIFE INS - AFTER TAX: PAYMENT	1,782.17
VERIZON WIRELESS	C19 PUBLIC HEALTH	785.21
VISA	SHIPPING FEES	980.66
VISION CARE DIRECT	VISION CARE DIRECT PRETAX: PAYMENT	241.28
WATCHGUARD VIDEO	IN CAR CAMERA EQUIPMENT	10,120.00
WATSON & RYAN PLC	Legal Services	45.00
WESSELS OIL COMPANY INC	DUST CONTROL	690.00
WEST PAYMENT CENTER	WESTLAW	650.00
WILLIAMS, DR. GREG	PRISONER CARE	177.00
WILSON, DEBRA	C19 PRIMARY ELECTION HAZARD PAY	32.00
WINDSTREAM	PHONE	15.64
YOUNG BROS LAWN PROTECTION INC	ANNEX LAWN CARE	140.50
ZIEGLER INC.	PARTS	5,626.07
	GRAND TOTAL	1,845,127.81

Motion by Schumacher, second by Hash, to approve the drainage claims as presented. All ayes, motion carried.

Motion by Quastad, second by Schumacher, to approve the following joint drainage district claim and pay with Stamped Warrant

District	Vendor	Amount	Description
ED3	Estherville News	\$63.49	Hearing Notice

All ayes, motion carried.

Motion by Quastad, to approve the Fireworks Permit application received from Nancy Danielson for July 3, 2020 to July 4, 2020, second by Hash. All ayes, motion carried.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Facility ID#
Robbin Celander	Celander IA Lakes	#70339
Hawkeye Four, Inc.	Hawkeye Four	#60817
BDEM Livestock	BDEM Livestock	#56741
Andy Olson	Olson Swine Care	#68931
Derek Shumski	Derek Shumski Finisher	#58949
Scenicview Farms, LLC	Opheim Finisher Farm	#63917
Gary Brown	Bacon Maker	#62852

Motion by Glasnapp, second by Quastad, to adjourn the meeting at 9:55 a.m. All ayes, motion carried.

Amy M. Sathoff
Auditor & Commissioner of Elections

John Pluth,
Chairman